

July 5, 2016 Alganssee Township Board Minutes

A. CALL MEETING TO ORDER- on Tuesday, July 5, 2016 at 7:30pm Supervisor Russ Jennings called the Alganssee Township Board meeting to order at the Alganssee Township Hall, 378 South Ray Quincy Rd., Quincy, Michigan and welcomed everyone to the meeting. All Alganssee Township Board members were present- Supervisor Russ Jennings, Trustee John Shilling, Trustee Bill Avra, Treasurer Ann Strong and Clerk Suzanne Preston. Visitors that signed in were Tim Gajewski- 769 Lakeshore Pt. and Harold Sneath- 251 Donnell Dr.

PLEDGE OF ALLEGIANCE- Supervisor Russ Jennings led all in the pledge to the American Flag.

B. AGENDA- Ann Strong motioned to accept the agenda with the addition of Election Inspectors for the August 2, 2016 Primary Election under new business. Support by John Shilling. Motion carried.

C. PUBLIC COMMENT- Branch County Commissioner Don Vrablic and Bud Noman presented an informational forums about the proposed jail millage on the August 2, 2016 Primary Election ballot.

D. MINUTES- Alganssee Township Board Minutes- Bill Avra motioned to accept the June 6, 2016 Alganssee Township Board minutes. Support by John Shilling. Motion carried.

Alganssee Planning Commission Minutes- John Shilling motioned to accept the May 31, 2016 Planning Commission minutes. Support by Ann Strong. Motion carried.

E. TREASURER'S REPORT- Treasurer Ann Strong reported the balance for June was \$474,531.86 Income this was month of \$200.00 and expenses of \$23,201.16 making our balance for the month of July \$451,530.70. The Clerk agrees. John Shilling motioned to accept Treasurer's report. Support by Bill Avra. Motion carried.

F. COMMITTEE REPORTS

F. 1. Quincy Fire Association- next meeting will be on Tuesday August 9th at 5:30pm. Bill reported he asked for 2 quotes for fixing the grass rig and the Fire Chief just had Tuckey Motorsports fix the grass rig. Supervisor Russ Jennings said it seems like the Quincy Fire Department is always in reactive mode and never proactive on anything. Engine #10 is partially out of service. The Fire Chief Kurt Barve will step down as of March 1, 2017.

F. 2. Report from Planning Commission- John Shilling reported the Alganssee Township Zoning Board of Appeals hasn't met in a couple of years and is asking permission to meet to elect officers and have some training. Ann Strong motioned to approve the Zoning Board of Appeals to meet to elect officers and have Supervisor Russ Jennings train them on their responsibilities. Support by John Shilling. Motion carried.

Supervisor Russ Jennings reported MTA is having training for Planning and Zoning Members and wondered if any members were interested. No one is interested at this time.

F. 3. Report from Zoning Board of Appeals- Bill Avra reported they will meet soon.

F.4. Website www.alganssee.com - Supervisor Russ Jennings reported website is updated.

F. 5. Ordinance Violations- Supervisor Russ Jennings reported he went Brian and Selinda O'Dell at 490 South Fremont and they have cleaned up their junk. Supervisor Russ Jennings reported Kevin and Rory Woodward at 947 Lukesport Road have cleaned up their junk.

G. OLD BUSINESS-

G. 1. Road Concerns with Amish Buggies- Supervisor Russ Jennings reported the state legislators are working on language to allow counties to register horse drawn buggies with license plates and charge fees for roads and to improve safety of buggies requiring lights in committee. We're waiting to hear back from State.

G. 2. Any Other Old Business- Clerk asked to add the cost of cemetery lots to the township newsletters, she just sold a cemetery lot and the gal said she couldn't find any information in any of our newsletters. The cost of a cemetery lot for Alganssee Township residents is \$40.00 and non-residents is \$125.00.

H. NEW BUSINESS-

H. 1. GIS Contract- Alganssee Township Assessor Erica Ewers explained that Coldwater City is doing this at cost only and what is included with the contract. Ann Strong motioned to accept the 1 year agreement with City of Coldwater and the Coldwater Board of Public Utilities GIS Data and Services License Agreement. John Shilling supported the motion. Motion carried.

H. 2. July Board of Review- Supervisor Russ Jennings reported Alganssee Township Board of Review will be at 2:00pm on July 19, 2016.

H. 3. Essential Services PPT Distribution Form- Alganssee Township Assessor Erica Ewers reported the State of Michigan started to phase out personal property taxes 2 years ago with a provision in there that the Essential Services Department would be set up to redistribute funds back to local municipalities. This fund is to reimburse

for fire, police and ambulance service. This fund is now set up so it is time to begin requesting those funds for reimbursement. The Treasury Department has developed Form 5448 FYE 2012 Percentage of General Operating Millage Used to Fund Essential Services to assist municipalities with reporting the calculation. The calculated percentage will be used to calculate each municipality's Local Community Stabilization Share Revenue Essential Services Distribution in 2016 and for all future years. The Treasury Department is requesting that municipalities complete and return the Form 5448 by July 15, 2016.

H.4. Approval of August 2, 2016 Alganssee Township Election Inspectors- The names of Alganssee Township Election Inspectors for the August 2, 2016 Primary Election were presented as Amos Barnett, Joanne Finley, Robert Migrin, Beverly Siefken, Deb Vanderpool and Joy Wood. Bill Avra motioned to approve the election Inspectors for the August 2, 2016 Primary Election. John Shilling supported the motion. Motion carried.

H. 5. Any Other New Business- none

I. PAYMENT OF BILLS- Township expenses were presented in the amount of \$11,395.78. Bill Avra motioned to pay the bills. John Shilling supported the motion. Motion carried.

J. SPECIAL REPORTS

J. 1. Zoning Administrator's Report- Zoning Administrator reported he issued 5 zoning permits for the month of June- Daniel Calverty, Cheryl Potter, James Hedges, Danny Tidwell and Kenneth Loose.

J. 2. Branch County Commissioner's Report- Don Vrablic reported they will hold 4 more Jail millage Forums about the jail millage proposal on August 2nd ballot, Tire Collection will take place on July 30th at the Human Services Building, New Law announced changes to the Fair Labor Standards (FLSA) regulations effective December 1, 2016, Land Recording Fees to Change effective October 1, 2016 recording fees for all documents recorded in the Register of Deeds office will be \$30 regardless of the number of pages, Medical (Life Care) Transportation Agreement extended to June 30, 2020.

J. 3. Alganssee Library Report- Librarian Jan Clark emailed her July 2016 report as follows- Circulation 410, Attendance 422, Hours 115, In house computer use 107, Wireless 677 which jumped way up!, I added Adult, Young Adult and Juvenile attendance all together for our programs. We had 2 programs so far the first was Animals around the World presented by Dynamic School Assemblies was the first program with 45 attending. The second program Drummunity was presented by Lori Fithian with 12 attending. Only 12 for Drumming, but everybody had a good time and made a lot of noise. We have 1 more program July 14th being presented by Dynamic School Assemblies called Shake, Rattle and Roll. Everybody is Welcome. The Alganssee Friends provided cookies and water for all. I will give the totals for patrons who signed up for Summer Reading in July along with results of our prizes for end of Summer Reading Party, which will be July 30th. The Alganssee Library now has a new cash register and the capability for patrons to use their credit card if needed. There is a 2.75% service charge to use a card. All of programs are listed on Alganssee Friends Newsletter, Facebook and Alganssee Website. Be sure to like us on Alganssee Facebook where you will find pictures of our programs.

J. 4. Assessor's Report – Alganssee Assessor Erica Ewers gave her 2016 July report as follows- nothing new about the AMAR. Data entry is caught up as of July 1 including all splits that have been approved. July Board of Review is scheduled for July 19 at 2pm. There was a GIS meeting held on June 8, cost given to Alganssee Township was \$2,000.00, which comes out to \$1.32 per parcel based on 1520 parcels. This cost will allow the township board, zoning administrator and assessor to access the data on Pictometry with the understanding that the data will not be shared with those units not participating and the data will not be sold to a third party. The Pictometry app can be downloaded to phones, tablets or computer. The township will also receive a copy of the shape files that will be needed for the BS&A Assessing program. We are also hoping for an ortho layer to overlay the shape file, they are currently looking into the size of the file and whether it can be easily downloaded. This cost also includes the 2017 flyover. Assessing benefits of having this information include confirmation that all land has a parcel number assigned, confirmation that all buildings are being assessed (those can't access), allows us to properly do the land value and ECF maps as required by the State, saves time when a taxpayer calls with a question that pulling up aerial view can answer rather than driving to the property, able to map land and ECF tables to verify consistency and to see gaps that might exist, allows us to create mailing lists for planning and ZBA meetings, as additional flyovers are made it allows for comparisons for new or removed construction, verification of addresses, road proximity, heights of buildings, ground elevation. Other Township benefits of having this information include able to receive updated planning and zoning maps and to plot this information on GIS, Planner should have layer that can be shared with City or vice versa, allow for guide of property lines and thus setbacks for those setbacks within a foot or 2 a survey would still need to be done, cemetery mapping is an option at an additional cost. Erica is still working on updating permits and splits, also continuing to pick up data at Equalization, Building Inspection and Branch County Abstract & Title Office.

K. CORRESPONDENCE- Supervisor Russ Jennings reported MTA is holding their fall meetings in September, receipt of site selection for 2 more chicken barns for Jason and Dawn Shilling, State of Michigan is holding a public hearing for Consumers Energy on July 12th.

L. PUBLIC COMMENT- John Shilling reported the Branch County Road Commission has paved parts of Fremont Road and the dust control didn't last long. Pricilla Dodd would like to have a committee to update Procedures and Guidelines for the ZBA

M. NEXT REGULAR MEETING Monday, August 1, 2016 at 7:30pm.

N. Adjourn- John Shilling motioned to adjourn. Support by Bill Avra. Motion carried. Meeting adjourned at 9:10pm. Suzanne Preston, Alganssee Township Clerk