

**Alganssee Township Planning Commission**  
**June 27, 2016 Minutes**

**1. On Monday, June 27, 2016 at 7:30 pm** Chairman Rodney Carpenter called the regular meeting of the Alganssee Township Planning Commission meeting to order at the Alganssee Township Hall, 378 South Ray-Quincy Road, Quincy, MI. All members were present: Chairman Rodney Carpenter, Vice Chairman Glenn Preston, member Rick Coon, Township Representative John Shilling and Secretary, Pricilla Dodd.

**2. Minutes-** Rick Coon motioned to approve the minutes from the May 31, 2016 Alganssee Township Planning Commission meeting. Motion supported by John Shilling. Motion carried.

**3. Agenda-** Glenn Preston motioned to accept the agenda as presented. Rick Coon supported the motion. Motion carried. Recording Secretary Suzanne Preston asked if the Chairman could email a copy of the agenda to the Planning Commission members a couple days before the meeting. Chairman Rodney Carpenter said he could do that.

**4. Old Business:** Pricilla Dodd said of the last 3 land splits Joan Waterbury is the only one with all paper work completed. The Schwartz and Girod land splits have not been completed yet.

Pricilla Dodd motioned to approve the Check List for Special Use Requests as shown below.

**Check List for Special Use Requests**

1. Original Completed Application with all completed documentation attached.
2. List of all neighbors that were sent a letter notifying them of the special use request meeting. The copy of the list that Erica gives is perfect because it highlights properties that are to receive a letter. On bottom of list please write all letters were sent by 1<sup>st</sup> class mail from the \_\_\_\_\_ Post Office on \_\_\_\_\_ date and then sign the list. This is verification if ever someone says they didn't receive a letter notifying them of the meeting.
3. A copy of the letter sent to each neighbor. Only one is needed unless worded differently.
4. Copy of the advertisements that were placed in the Daily Reporter and the Shoppers Guide and the date the ads appeared.
5. Copy of any type of correspondence that you might receive regarding this special use hearing.
6. Copy of the Land Split form showing the numbers of splits left.
7. Copies of any additional paperwork that might be used at the special use request hearing.
8. If there is an on-sight visit by the Alganssee Township Planning commission, any information that might be collected at the sight like measurements etc.
9. Copy of the Alganssee Township Planning Commission's Facts and Findings if they are not in minutes.
10. Copy of the minutes of the special use request hearing and approval.

Support by Rick Coon. Motion carried.

**5. Report from Township Representative-** John Shilling reported dust control has been sprayed on the gravel roads in the township.

**6. Report from Zoning Administrator-** Zoning Administrator Amos Barnett reported will have 2 special use land split requests for next month and he issued 2 permits for the month of June-

Zoning Permit #805- Dave Gilbert (see Zoning Administrator Amos Barnett for more information)

Zoning Permit #806 Daniel Calverty at 186 Crockett Drive, property code #120-005-100-175-00, to build a 12 x 24 deck and a 5 x 32 deck

**7. Report from Zoning Board of Appeals Representative-** Rick Coon said they didn't meet.

**8. New Business-** Algansee Township Supervisor Russ Jennings reported on the last Quincy Fire meeting.

Algansee Township Supervisor Russ Jennings also reported the Branch County Commissioners will be at the Algansee Township meeting on July 5<sup>th</sup> at 7:00pm to explain the new jail proposal on the August 2<sup>nd</sup> Primary election ballot.

Michigan Township Association is having a workshop of hot topics for Planning Commissions and the closest one is in Lawrence Michigan on August 2<sup>nd</sup> from 5:00 to 8:30pm if anyone is interested in attending.

Chairman Rodney Carpenter asked if there was any other New Business, there wasn't any.

**9. Public Comments-** Glenn Preston said Nate Wortz would be glad to show anyone their new chicken barn tonight after the meeting because they will be working on it. Supervisor Russ Jennings asked if the work has started on the clean up the sediment pond located southeast of the corner of Central Road and Ray Quincy Road in Fisher Creek. John Shilling said he hasn't seen any activity around there.

**10. Adjournment-** The next regular meeting will be held on Monday, July 25, 2016 at the Algansee Township Hall starting at 7:30 pm. Rick Coon made a motion to adjourn. Motion was supported by Pricilla Dodd. Motion carried. Meeting was adjourned at 8:30 pm.

Suzanne Preston, Recording Secretary