

# February 7, 2011 ALGANSEE TOWNSHIP BOARD MINUTES

**Budget Workshop-** 6:30pm Algansee Township Board worked on 2011-2012 fiscal year Budget at Township Hall.

**A. CALL MEETING TO ORDER/ PLEDGE OF ALLEGIANCE-** Monday, February 7, 2011 at 7:30 p.m. Supervisor Tom Morgan called the Algansee Township Board meeting to order at the Algansee Township Hall, 378 South Ray Quincy Road, Quincy, Michigan. All the board members were present- Supervisor Tom Morgan, Treasurer Ann Strong, Trustee Bill Avra, Trustee Mick Belcher, and Clerk Suzanne Preston. Visitors that signed in were Paul & Julie Costa- 376 Bennett Dr., John Shilling, Laura Allen- 113 Back Bay Pt., Brad Smith- 177 Lakeshore Dr., Peg Edwards- 185 Lake Shore Dr., Pete Inde- 761 Lake Shore Pt., Norm & Teresa Wasielewski- 757 Lake Shore Pt. and Don Vrablic- County Commissioner.

**PLEDGE OF ALLEGIANCE-** Suzanne Preston led us in the pledge to the American Flag.

**B. AGENDA-** Ann Strong motioned to approve the agenda with moving the sexton and lawn care bids up to paragraph C. Public Comment. Support by Bill Avra. Motion carried.

**C. PUBLIC COMMENT-** John Shilling said the Road Commission has a lot of dead trees to cut down in the road right of way.

**Lawn Mowing & Sexton Bids-** Supervisor Tom Morgan reported we had two bids for lawn mowing- George Baker was present and explained his bid for \$8,300 bid for lawn care for April 1 through December 1, 2011 is \$8,300.00. This bid also covers picking up and disposing of flowers and leaf clean up. A Surcharge for gas over \$3.00 a gallon. On 12 Gallons per Mowing. Example \$3.25 a gallon is  $\$0.25 \times 12 = \$3.00$  Surcharge. Any additional maintenance beyond the contact that is approved by the Township Board. Members will be at a labor rate of \$20.00 per man hour. Equipment cost for addition maintenance will be an added charge if approved by the Township Board. Howard Upston bid \$6,300 for 2011 Howard Upston was not present. Suzanne Preston motioned to accept George Baker's lawn mowing bid the township for another year because we have been very pleased with his work the past couple years. Motion supported by Ann Strong. Motion carried. George Baker was the only bid for the sexton job. Bill Avra motioned to accept George Baker's sexton bid which is the same as last year- Foundations \$0.30 per square inch. Grave openings: Adult \$300.00, Child \$175.00, Infant \$150.00, Cremation \$125.00, Winter opening add \$50.00 Nov. 1 thru April 1, any additional maintenance beyond the contact that is approved by the Township Board, will be at a labor rate of \$20.00 per man hour. Equipment cost for addition maintenance will be an added charge if approved by the Township Board. Support by Ann Strong. Motion carried.

## **D. MINUTES-**

**Algansee Township Board Minutes-** Ann Strong motioned to approve the corrected again November 1, 2010 Township Board Meeting minutes. Support by Bill Avra. Motion carried. Ann Strong motioned to approve the January 4, 2011 Township Board Meeting minutes. Support by Bill Avra. Motion carried.

**Algansee Planning Commission Minutes-** Bill Avra motioned to accept January 31, 2011 Algansee Township Planning Commission minutes. Support by Ann Strong. Motion carried

**E. TREASURER'S REPORT 1. Monthly Report-** Treasurer Ann Strong reported the balance at the last township meeting was \$266,641.49. The township had income this past month of \$21,420.00 and expenses this past month of \$7,663.41 giving the township a balance for this February meeting of \$280,422.80. The Clerk agrees. Bill Avra motioned to accept the Treasurer's report. Support by Mick Belcher. Motion carried.

## **F. COMMITTEE REPORTS**

**F. 1. Quincy Fire Association** – Supervisor Tom Morgan reported they will meet tomorrow Feb 8<sup>th</sup>.

**F. 2. Algansee Township Planning Commission** – Trustee Mick Belcher reported they held a public hearing for the zoning changes and elected the same officers as last year and won't meet this month because there isn't any agenda so far.

**F. 3. Algansee Township Zoning Board of Appeals**- Trustee Bill Avra reported ZBA didn't meet this past month.

**F.4. Ordinance Violations- 264 Donnell Drive** – Krasula- pole barn built in setback area with no permit – warning letter issued to remove building from setback area and obtain permit to build within 30 days. **1025 Grove Road** – Marcia Benedict- Certified Letter Sent – some progress but very slow. **788 Bennett Drive (Chris Donato)** – Next hearing in May after onsite meeting with Chris **300 Winhoven** – trailer being torn down – almost completed

**F. 5. Website (www. alganseetownship.com)** – Supervisor Tom Morgan reported the website is working well.

**Sheriff's Report**- Sheriff Deputy Burch gave us the December report

## **G. OLD BUSINESS**

**G. 1. Sewer Committee Report**- Wightman Associates working on updates.

**G. 2. Receipt of Partial Payment for Lester Cemetery Damage** (\$3,872)- Damage Claim sent to insurance company - to pay difference.

**G. 3. Any Other Old Business**- none

## **H. NEW BUSINESS-**

**H. 1. Lawn Care & Sexton Bids**- already presented.

**H. 2. Planning Commission Ordinance No. 106 Amendment to Zoning Ordinance-**

SECTION I. AMENDMENT OF CHAPTER 5, "LAKE RESIDENTIAL (R-1) ZONING DISTRICT REGULATIONS" Section I of the Ordinance amends Chapter 5, entitled "Lake Residential (R-1) Zoning District Regulations," in Section 5.04.B by the amendment of the front yard setback standards establishing generally the same setback standards for accessory structures in front yards as for principal structures.

SECTION II. AMENDMENT OF CHAPTER 10, "RESTRICTED DEVELOPMENT OVERLAY (RO) ZONING DISTRICT REGULATIONS" Section II of the Ordinance amends Chapter 10, entitled "Restricted Development (RO) Zoning District Regulations", in Section 10.03 by the amendment of requirements for development in the RO district to allow for development of structures or buildings within 500 feet of schools and churches with the exception of barns or other structures used for the keeping of livestock in excess of 10 animal units.

SECTION III. AMENDMENT OF CHAPTER 13, "GENERAL CONDITIONS" Section III of the Ordinance amends Chapter 13, entitled "General Conditions", in Section 13.07A by the amendment of standards regarding keeping of animals to provide specific standards to allow the keeping of horses in the R-2 district on a minimum of 2 acres.

SECTION IV. AMENDMENT OF CHAPTER 14, "SPECIFIC DEVELOPMENT STANDARDS" Section IV of the Ordinance amends Chapter 14, entitled "Specific Development Standards" by adding a new Section 14.12, "Wind Energy Conversion Systems (WECS)", containing standards – including height, zoning district, lot size, setback, noise, special studies, interference, visual impact, ground clearance, lighting, etc. – for review and development of Wind Energy Conversion Systems in the Township.

SECTION V, AMENDMENT OF CHAPTER 21, "ZONING ADMINISTRATION" Section V of the Ordinance amends Chapter 21, entitled "Zoning Administration" by adding a new Section 21.08, "Conditional Rezoning", containing procedures and criteria for the use of the zoning technique conditional rezoning.

The Algansee Township Zoning Ordinance, except as specifically herein amended, shall continue in full force and effect. Mick Belcher motioned to accept the Planning Commission changes to the Zoning Ordinance. Support by Bill Avra. Roll call vote- Mick Belcher-yes, Bill Avra-yes, Ann Strong-yes, Suzanne Preston-yes, Tom Morgan-yes. Motion carried.

**H. 3. Road Commission Meeting With Township Board-** February 15th 10:45 a.m.

**H. 4. 2011 Board of Review Resolution-** WHEREAS, Public Act 194, 2003 allows the township board by resolution to select an alternative starting date in March when the board of review shall initially meet, WHEREAS, MCL 211.30 provides the alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March, WHEREAS, the Algansee Township Board wants to make board of review convenient for both the assessor and board of review members work schedules, NOW, THEREFORE, BE IT RESOLVED THAT, the Algansee Township Board of Review will meet on Wednesday, March 16, 2011 from 1:00 p.m. to 4:00 p.m. and 6:00 p.m. to 9:00 p.m. and Thursday, March 17, 2011 from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. The foregoing resolution was offered by Board Member Bill Avra. Second offered by Board Member Ann Strong. Upon Roll call vote the following voted: Aye: 5 & Nay: 0. Supervisor declared resolution passed.

**H. 5. BOR Training-** February 24<sup>th</sup> in Marshall 6 p.m. to 9 p.m.

**H. 6. 2011 Salary Resolutions-** Mick Belcher motioned to have all the salaries the same as last couple years- Supervisor's salary at \$8,000, Clerk's salary at \$10,000, Treasurer's salary at \$10,600, Trustees \$80 per meeting, Zoning Administrator's salary at \$500 per month, Zoning Board of Appeals Chairman \$100 per meeting, Planning Commission Chairman \$100 per meeting, Zoning Board of Appeals Secretary-\$90 per meeting, Planning Commission Secretary- \$90 per meeting, Zoning Board of Appeals members- \$80 per meeting, Planning Commission members- \$80 per meeting, Election chairman- \$10 per hour, Election workers \$9 per hour, Board of Review members \$80 per day and \$50 per half day. Support by Ann Strong. Roll call vote Mick Belcher- yes, Bill Avra- yes, Ann Strong- yes, Suzanne Preston- yes and Tom Morgan- yes. Motion carried.

**H. 7. 2011 Poverty Guidelines-** same as last year. The following are the federal poverty income standards which the United States Office of Management and Budget recommends that federal departments and agencies use. The standards are actually compiled and published by the Bureau of the Census which refers to them as "poverty thresholds". The governing body of the local assessing unit has the option of considering the age of the resident(s) when establishing their guidelines. This provision applies only when one or two persons reside in the homestead, because there are no age-related thresholds for three or more persons in the homestead. Following are the poverty thresholds as of Dec. 31, 2010 for use in setting poverty exemption guidelines for 2011 assessments: Number of Persons residing in homestead- Annual allowable Income 1-\$10,800, 2-\$14,600, 3-\$18,300, 4-\$22,100, 5-\$25,800, 6-\$29,500, 7-\$33,300, 8-\$37,000, for each additional person-add \$3,700. Suzanne Preston motioned to accept the 2011 Poverty Guidelines. Support by Ann Strong. Motion carried.

**H. 8. Township Annual Meeting-** will be the last Saturday in March- March 27<sup>th</sup> at 2:00p.m.

**H. 9. Filing Cabinet-** S. Preston motioned to purchase Assessor 4 drawer filing cabinet. Support by B. Avra. Motion carried.

**H. 10. P.A.116 Application-** Bill Avra motioned to accept P.A.116 app. from Tom Schrader. Support by Ann Strong. Motion carried.

**H.11. Any Other New Business-** none

**I. PAYMENT OF BILLS-** Expenses were presented in the amount of \$9,537.84. Bill Avra motioned to pay the bills. Support by Mick Belcher. Motion carried.

**J. SPECIAL REPORTS 1. Zoning Administrator's Report-** Russ Jennings reported he issued 1 zoning permit for January to David Snyder for zoning violation.

**J. 2. Branch County Commissioner's Report-** Don Vrablic gave us the Co. Commissioners Monthly – Top 5+1 Report- Co. recognized for safety, Quincy Park Project, Co. Plan. Commission, Home Sales, Unemployment ranking drops, Unique Year.

**J. 3. Algansee Library Report-** Librarian Janice Clark Jan. Algansee Library Report- Circulation-822, Attendance-354, Hour -84, Internet-202, Wireless-100, Children Programs-4, Attendance-20, Adult Programs-2, Attendance-16.

**J. 4. Assessor's Report** – Assessor Erica Ewers reported the Reappraisal Firm CSZ Services and Assessing have come down 3 times to download the data base and each time find things missing. Have emailed them with a list of items need changing. Have also notified the district manager Lewis Rogers about the situation. Working with Register of Deeds Office, Equalization, GIS and County Building Inspector to obtain all documents needed to continue to keep files up to date.

**K. CORRESPONDENCES** – MTA workshop for Board of Review.

**L. PUBLIC COMMENT-** Russ Jennings asked if Tom Morgan could write a letter for zoning violation. **M. NEXT MEETING-** Monday, March 7, 2011 at 7:30p.m. at the Algansee Township Hall.

**N. ADJOURNMENT-** Ann Strong motioned to adjourn. Support by Mick Belcher. Motion carried. Adjourned 8:55 pm  
Suzanne Preston, Algansee Township Clerk