

February 6, 2017 Algansee Township Board Minutes

BUDGET WORKSHOP- Supervisor Russ Jennings called the Budget workshop to order at 6:30pm with all board members in attendance.

A. CALL MEETING TO ORDER on Monday, February 6, 2017 at 7:30 p.m. Supervisor Russ Jennings called the Algansee Township Board meeting to order at the Algansee Township Hall, 378 South Ray Quincy Road, Quincy, Michigan. All members were present Supervisor Russ Jennings, Treasurer Ann Strong, Trustee John Shilling, Trustee Harold Sneath and Clerk Suzanne Preston. Visitors signed in were Sherry Haylett & Don Vrablic.

PLEDGE OF ALLEGIANCE- Supervisor Russ Jennings led us in the pledge to the American flag.

B. AGENDA- ADDITIONS/ DELETIONS- Ann Strong motioned to accept the agenda with the addition of Greg Richer and the Request for exempt P.A.116 from the 3 acres split at 596 S. Fremont Road to the first Public Comment. Support by John Shilling. Motion carried.

C. PUBLIC COMMENT- Jeanette Dollaski said she was interested in the Board of Review position. John Shilling motioned to appointment Jeanette Dollaski to the Algansee Township Board of Review. Harold Sneath supported the motion. Motion carried.
Any Other Public Comment- none

D. MINUTES-

Algansee Township Board Minutes- Ann Strong motioned to accept the January 3, 2017 township board minutes. Support by Harold Sneath. Motion carried.

Algansee Township Planning Commission Minutes- Harold Sneath motioned to accept the November 28, 2016 Planning Commission minutes. They did not meet in the month of December.

E. TREASURER'S REPORT

E. 1. February Treasurer's Report- Treasurer Ann Strong reported the township's income for the month of January was \$26,408.00 and the expenses for January were \$18,952.87, giving the township a balance of \$405,981.82 for the month of January. The Clerk agrees. John Shilling motioned to accept the January 3, 2016 Treasurer's report. Support by Harold Sneath. Motion carried.

F. COMMITTEE REPORTS

F. 1. Quincy Fire Association- Supervisor Russ Jennings reported the revised Quincy Fire Association Budget Algansee Township's share would be \$55,030. The next Quincy Fire Association meeting will be February 14th at 5:30pm. The Algansee Township Board agreed we still won't accept the budget.

F. 2. Planning and Zoning Commission Report- John Shilling reported the Planning Commission met on January 30, 2017 and approved 2 special use permits- 1. A shared driveway for Perry and Kimberly Schoneboom at 960 Wilmin Drive and 2. A land split for Jake J., John J. and Susie S. Schwartz at 878 Brown Road.

F. 3. Zoning Board of Appeals- Harold Sneath reported they did not meet.

F. 4. Website- alganseetownship.com- Supervisor Russ Jennings reported the website now has the Zoning Administrator Matt Ashenfelter's phone number.

F. 5. Ordinance Violations- none

G. OLD BUSINESS

G. 1. Road Concerns with Amish Buggies- Supervisor Russ Jennings reported the meeting on January 20th with state legislators and county officials about the concerns with Amish horses hurting roads went well. Attendees including our State Senator, a representative from our State Representative, other State Representatives and Sheriffs from both Indiana and Michigan.

G. 2. Any Other Old Business- none

H. NEW BUSINESS

H. 1. Lack Snow Removal for Alganssee Library Sidewalk and Parking Lot- Supervisor Russ Jennings reported Jan Clark the Alganssee Librarian told him there hasn't been adequate snow removal at the Library. Trustee John Shilling said he would talk to Joy Wood about having the snow removed in a timely manner.

H. 2. Appointment of a New Board of Review Member- already voted on in the first Public Comment.

H. 3. Wilmin Drive Bridge- Supervisor Russ Jennings reported he had the Quincy Fire Chief Mike Sherman come out and look at the private bridge on Wilmin Drive. Quincy Fire Chief did not want to risk sending fire truck over the bridge. Supervisor Russ Jennings read the letter form Quincy Fire Chief Mike Sherman about his findings.

H. 4. Salary Resolution- Supervisor Russ Jennings reported Alganssee Township officials have not had a pay raise since 2008 except for the Zoning Administrator and the Assessor, so the board agreed to give the other officials a 10% raise. John Shilling motioned to have the Supervisor's salary at \$8,800, the Clerk's salary at \$11,000, the Treasurer's salary at \$11,660, the Trustees paid \$90 per meeting, the Zoning Board of Appeals Chairman and the Planning Commission Chairman to be paid \$110 per meeting, the Zoning Board of Appeals Secretary and the Planning Commission Secretary paid \$100 per meeting, the Zoning Board of Appeals members and the Planning Commission members paid \$90 per meeting, the Assessor's salary at \$15,200 with 1520 parcels at \$10.00 per parcel, the Zoning Administrator's salary at \$600 per month, the Election Inspector Chairman paid \$11 per hour, the Election workers \$10 per hour, the Board of Review members \$90 per day and \$50 per half day, mileage reimbursement at \$55 per mile and township lawn care at \$8,700 per year plus \$300 to clean up the fence rows in the cemetery. Support by Harold Sneath. Roll call vote John Shilling- yes, Harold Sneath- yes, Ann Strong- yes, Suzanne Preston- yes and Russ Jennings- yes. Motion carried.

H. 5. Any Other New Business- Rodney Carpenter said he saw the Road Commission truck back up on Hammond Road between Lester and Brown Road because the truck couldn't drive through because it was too soft. Supervisor Russ Jennings said he would call Trent Aver at the Road Commission.

I. Payment of Bills- Bills were presented in the amount of \$7,398.03. John Shilling motioned to pay the bills. Support by Harold Sneath. Motion carried.

J. SPECIAL REPORTS

J. 1. Zoning Administrator's Report- Zoning Administrator Matt Ashenfelter reported he had issued 3 zoning permit for the month of January- Zoning Permit #837 issued to Matt & Kim Ashenfelter at 228 Crockett Drive, parcel code #120-W82-000-010-00 to build 3 new decks, date issued 1-3-17. Zoning permit #838 issued to Randy & Jolayne Gundrum at 110 Crockett Drive, parcel code #120-C10-000-004-00 to build a 24 x 26 garage addition date issued 1-4-17. Zoning Permit #839 issued to Larry E. Long at 774 Lakeshore Point, parcel code #120-L10-000-008-00 to build a new larger deck (roadside), date issued 1-7-17.

J. 2. Branch County Commissioner's Report- Don Vrablic gave his monthly report as follows- ProMedica Health Systems possibly moving ahead of schedule, Female inmate

housing at the county jail, Jail infrastructure problems with two boilers and two heat exchangers, commissioners recognized almost 130 years of public service, non-motorized vehicle meeting, the ground hog tells us tomorrow the fate of the remaining winter.

J. 3. Alganssee Library Email Report- 2-6-17 Alganssee Branch Manager Library Report- Circulation 311, Attendance 283, Hours 110, 2 Juvenile programs with 7 attending, 45 books loaned to other Michigan Libraries and 21 books from Mel loaned to our patrons, in Library computer use 78 and Wireless use 762. Branch District Library hired a new employee to organize a Teen Center which I think is great, we need to get more Teens interested in programs. I am getting an early start on Summer Reading programs; we have 2 scheduled so far. One Book One Community is in full swing. The Book this year is "Peace like a River" by Leif Enger. If you would like to participate in this year's Book Club, We can get a book or Cd. We have Book Discussions in our Branch County Libraries We are having our discussion here March 16th at 9:30 a.m. We have a lot of new books and DVD for all ages. Come and see us.

J. 4. Assessor's Report- Supervisor Erica Ewers reported Audit of Minimum Assessing Requirements (AMAR) corrective plan was mailed to the State and the follow up e-mail was sent. As far as Erica knows no further word has been received. Met with Chris Donato Jr and they agreed to Stipulation on the two Tax Tribunal appeals. Chris' attorney prepared the stipulation for the one parcel and the other a withdrawal notice. Erica signed both and sent them back. The Tribunal has acknowledged the withdrawal notice and agreed to it. They have received the stipulation but we haven't gotten official word that they have approved it yet. Alganssee values have been tentatively set. Erica will be finalizing these along with entering new construction over the next two weeks. The plan is to have notices of assessment in the mail by February 24th. Personal Property statements were mailed out December 31 and are coming back in slowly. If anyone knows of any businesses encourage them to complete them and to get them submitted by February 10th. All Veteran Exemption Applications have been submitted. The March Board of Review Organizational meeting is Tuesday, March 7th at 2:00pm, Day 1, Wednesday, March 15th from 9 am to Noon and 1 pm to 4 pm, Day 2, Thursday March 16th from 1 pm to 4 pm and 6 pm to 9 pm. Erica is working on deeds and new documents that have been filed in the Township. Erica is continuing to pick up data at Equalization, Building Inspection and Branch County Abstract & Title Office.

2017 Board of Review Resolution- WHEREAS, Public Act 194, 2003 allows the township board by resolution to select an alternative starting date in March when the board of review shall initially meet, WHEREAS, MCL 211.30 provides the alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March, WHEREAS, the Alganssee Township Board wants to make board of review convenient for both the assessor and board of review members work schedules, NOW, THEREFORE, BE IT RESOLVED THAT, the Alganssee Township Board of Review will meet on Wednesday, March 15, 2017 from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. and Thursday, March 16, 2017 from 1:00 p.m. to 4:00 p.m. and 6:00 p.m. to 9:00 p.m. The foregoing resolution was offered by Board Member Ann Strong. Second was offered by Board Member John Shilling. Upon Roll call vote the following voted: Aye: John Shilling, Harold Sneath, Russ Jennings, Ann Strong and Suzanne Preston Nay: 0. The Supervisor declared the resolution passed. Resolution was signed by: Suzanne Preston, Alganssee Township Clerk.

2017 Poverty Guidelines and Resolution Board of Review Dates- The following are the Federal poverty income standards which the U.S. Department of Health and Human Services recommends that federal departments and agencies use. The governing body of the local assessing unit has the option of considering the age of the resident(s) when establishing their guidelines. This provision applies only when one or two persons reside in the homestead, because there are no age-related thresholds for three or more persons in the homestead. The following are the poverty thresholds as of December 31, 2016 for use in setting poverty

exemption guidelines for 2017 assessments:

Number of Persons residing in homestead	Annual allowable Income
1	\$ 11,880
2	\$ 16,020
3	\$ 20,160
4	\$ 24,300
5	\$ 28,440
6	\$ 32,580
7	\$ 36,730
8	\$ 40,890
For Each Additional Person Add	\$ 5,200

Harold Sneath motioned to accept 2017 Poverty Guidelines. Support by John Shilling. Roll call vote John Shilling- yes, Harold Sneath- yes, Ann Strong- yes, Suzanne Preston- yes and Russ Jennings- yes. Motion carried. Motion carried.

K. Correspondences- Supervisor Russ Jennings reported the township received a notice from MTA of Board of Review training, State Tax tribunal Board of Review training, Census Bureau asking if there are any boundary changes, Erica Leutheuser, Department of Ag approval for another poultry barn at Nate Wortz's.

L. Public Comment- none

M. Next Meeting- Supervisor Russ Jennings reported the next meeting will be Monday, March 6, 2017 at 7:30 p.m. at the Alganssee Township Hall.

N. Adjournment- Harold Sneath motioned to adjourn. Support by Ann Strong. Motion carried. The meeting was adjourned at 8:55pm.
Suzanne Preston, Clerk