

## November 7, 2016 Algansee Township Board Minutes

**ZONING ADMINISTRATOR INTERVIEWS-** 6:30pm the Algansee Township Board met to interview 4 candidates for the Zoning Administrator's position. There were 6 people who applied for the position; we narrowed the interviews down to 4 people.

**A. CALL MEETING TO ORDER-** on Monday, November 7, 2016 at 7:30pm Supervisor Russ Jennings called the Algansee Township Board meeting to order at the Algansee Township Hall, 378 South Ray Quincy Rd., Quincy, Michigan and welcomed everyone. All Algansee Township Board members were present- Supervisor Russ Jennings, Trustee John Shilling, Trustee Bill Avra, Treasurer Ann Strong and Clerk Suzanne Preston. Visitors that signed in were Becky Cutcher, Greg Richer, Don Vrablic and Fred Avra.

**PLEDGE OF ALLEGIANCE-** Supervisor Russ Jennings led all of us in the pledge to the American Flag.

**B. AGENDA-** John Shilling motioned to accept the agenda with the addition of Zoning Administrator under new business. Support by Bill Avra. Motion carried.

**C. PUBLIC COMMENT-** Greg Richer who contracts to mow the township lawns asked if he could renew his lawn mowing contract for another year instead of going through the advertising and bidding process if we were happy with his mowing of the township lawns. The Township Board said they were pleased with his mowing of the township lawns and could submit a proposal for the next meeting.

Linda Lyshal the new Branch County District Library Director introduced herself.

**D. MINUTES- Algansee Township Board Minutes-** John Shilling motioned to accept the October 3, 2016 Algansee Township Board minutes. Support by Bill Avra. Motion carried.

**Algansee Planning Commission Minutes-** John Shilling motioned to accept the September 26, 2016 Planning Commission minutes. Support by Ann Strong. Motion carried.

**E. TREASURER'S REPORT-** Treasurer Ann Strong reported the income for the month of October was \$1,576.40 and expenses were \$42,001.75 making our balance for November at \$415,592.25. The Clerk agrees. Bill Avra motioned to accept the Treasurer's report. Support by John Shilling. Motion carried.

### F. COMMITTEE REPORTS

**F. 1. Quincy Fire Association-** Supervisor Russ Jennings reported on the Quincy Fire Association meeting on October 11<sup>th</sup>. Supervisor Russ Jennings said the Quincy Fire Department hasn't looked into a grant for a new fire truck. Bill Avra said the Quincy Fire Department should sell the Quincy Fire Department's boat and the Fire Chief's car to help balance their budget.

**F. 2. Report from Planning Commission-** John Shilling reported Algansee Township Planning Commission met on November 2, 2016 for the public hearing for the Master Plan update.

**F. 3. Report from Zoning Board of Appeals-** Bill Avra reported they will meet on December 2<sup>nd</sup> regarding a variance request from Kathy Eversole- zoning permit #817 issued on 8-25-16 to renew permit #706, then stop work order was issued to Del Pay Retreat at 191 Dons Drive property code #120-A11-000-010-00.

**F.4. Website** [www.algansee.com](http://www.algansee.com) - Supervisor Russ Jennings reported website is running and Master Plan changes are highlighted on website can compare changes to the Master Plan.

**F. 5. Ordinance Violations-** Chris Donato Jr. at 250 Donnell Drive- storing an excavator in a residential district and his car port is too close to the property line. Chris Donato thinks his neighbor's shed is too close to the property line and wants his neighbor to move it.

### G. OLD BUSINESS-

**G. 1. Road Concerns with Amish Buggies-** Supervisor Russ Jennings reported the state legislators are working on language to allow counties to register horse drawn buggies with license plates and charge fees for roads to improve safety of buggies requiring lights. We're waiting to hear from the State.

**G. 2. 114 Wright Drive in Sunset Heights-** house is inside of easement for drain- Now the other neighbor wants to build within the easement. Supervisor Russ Jennings reported his conversation with township attorney who said it is a neighborhood issue.

**G. 3. Any Other Old Business-** none

### H. NEW BUSINESS-

**H. 1. Branch County Road Commission Annual Meeting-** Supervisor Russ Jennings reported the Branch County Road Commission's Annual meeting with Algansee Township will be December 8<sup>th</sup> at 2:00pm.

- H. 2. December Township Newsletter-** Supervisor Russ Jennings submitted the December newsletter draft.
- H. 3. November 8, 2016 General Election-** Supervisor Russ Jennings reported the November 8, 2016 election is tomorrow with polls opening at 7:00am and closing at 8:00pm. He urged everyone to come and vote.
- H. 4. Election Inspectors for Tuesday November 8<sup>th</sup> General Election-** Bill Avra motioned to hire and pay the election inspectors as follows- Joanne Finley, Robert Migrin, Vicky Migrin, Beverly Siefken, Deb Vanderpool and Joy Wood. Support by Ann Strong. Motion carried.
- H. 5. Zoning Administrator-** Supervisor Russ Jennings reported the township board interviewed 4 candidates for the Zoning Administrator's position. Bill Avra motioned to approve Matthew Ashenfelter for the Zoning Administrator's position. John Shilling supported the motion. Motion carried.
- H. 6. Any Other New Business** Rodney Carpenter said he has talked to John Girod about completing his land split request he has a year from May 31, 2016 to have all paper work submitted to the township.

**I. PAYMENT OF BILLS-** Township expenses were presented in the amount of \$9,767.83. John Shilling motioned to pay the bills plus the election workers. Bill Avra supported the motion. Motion carried.

## **J. SPECIAL REPORTS**

**J. 1. Zoning Administrator Report-** Supervisor Russ Jennings reported he issued 4 zoning permits in October Zoning Permit #828 issued to Chris Eicher at 985 Lester Road to build a 25 x 32 foot lean to onto existing barn, property code #120-033-200-010-00, date issued October 2016.  
Zoning Permit #829 issued to Jacob Schwartz at 912 Warren Road tear down and rebuild 24 x 32 foot addition to house, property code #120-021-300-010-97, date issued October 2016.  
Zoning Permit #830 issued to William Eicher at 850 Brown Road to build a 30 x 40 foot calf barn, property code #120-032-400-010-97, date issued October 2016.  
Zoning Permit #831 issued to Matt Krimmel at 112 Wright Road to build a 20 x 30 foot detached garage, property code #120-S50-000-011-00, date issued October 2016.

**J. 2. Branch County Commissioner's Report-** Don Vrablic gave his monthly report- Animal control facility, CHC transition continues, County Fund Balance goal, 911 Infrastructure concerns, Get out and vote tomorrow

**J. 3. Alganssee Library Report-** Librarian Jan Clark emailed her November 2016 report as follows- Circulation 305, Attendance 321, Hours 107, In House computer use 89, Wireless use 636, 2 Adult programs 6 attending, 4 Juvenile coloring craft 14 attending. We now have great internet service, our new 80 foot Tower is up and running YEA! Thanks to all for agreeing for us to have this service. I now can do my work and still have all of the patron computers busy. The money for the tower came from Alganssee Branch Capital Funds. If this Library moves to different area, tower can also be moved. There is a lot of crafting going on here from every Saturday starting November 5th until Christmas, lots of materials for Holiday Crafts. Everybody is welcome. We are almost finished with ordering books, DVDs, magazines for all ages for 2016, lots of new materials ready for patrons to check out. Come in and check out your Library. We are trying to make this the best Library ever! Any suggestions or questions please let us know.

**J. 4. Assessor's Report-** Alganssee Assessor Erica Ewers gave her November 2016 report as follows- The first 2 phases of the Audit of Minimum Assessing Requirements (AMAR) has taken place by Tax management Associates (TMA) who are conducting the reviews, met with auditor Linda Klein of TMA on October 20. Phase 3 of the AMAR is the 1% field inspection and this will be occurring over the next month or so. Erica took a Webinar class on Land Divisions and zoning put on by MSU Extension. The Consumer Price Index, Taxable Value increased was released by the State this past week and it is 1.009 or an 0.9% increase. (Last year was 0.3%). December Board of Review is scheduled for December 13<sup>th</sup> at the township hall at 2:00pm. Erica finalized the last of the Principle Resident Exemption that came in for the October 31<sup>st</sup> deadline and submitted this information along with address changes to Equalization office this morning. There is nothing new to report in regards to the two pending appeals to the Tax Tribunal. Erica is continuing to pick up data at Equalization, Building Inspection and Branch County Abstract & Title Office.

**K. CORRESPONDENCE-** Supervisor Russ Jennings reported he received correspondence from Michigan Gas Utilities public hearing on November 21<sup>st</sup> at 10:00am, MTA Finance Workshop and MTA New Officers training, MSU Extension webinar for Planning and Zoning.

**L. PUBLIC COMMENT-** Supervisor Russ Jennings said he wanted to thank Bill Avra for 16 years of service to the township.

**M. NEXT REGULAR MEETING** Monday, December 5, 2016 at 7:30pm.

**N. Adjourn-** Bill Avra motioned to adjourn. Support by Ann Strong. Motion carried. Meeting adjourned at 8:30pm. Suzanne Preston, Alganssee Township Clerk