

# January 2, 2018 Alganssee Township Board Minutes

**A. CALL MEETING TO ORDER** on Tuesday, January 2, 2018 at 7:30 p.m. Supervisor Russ Jennings called the Alganssee Township Board meeting to order at the Alganssee Township Hall, 378 South Ray Quincy Road, Quincy, Michigan. All members were present Supervisor Russ Jennings, Treasurer Ann Strong, Trustee John Shilling, Trustee Harold Sneath and Clerk Suzanne Preston.

**PLEDGE OF ALLEGIANCE**- Suzanne Preston led us in the pledge to the American flag.

**B. AGENDA- ADDITIONS/ DELETIONS**- Ann Strong motioned to accept the agenda with the deletion of the minutes, the Lawn care and sexton position. Support by John Shilling. Motion carried.

**C. PUBLIC COMMENT**- none

**D. MINUTES**- none

## **E. TREASURER'S REPORT**

**E. 1. February Treasurer's Report**- Treasurer Ann Strong reported the township's income for December was \$160.00 and expenses were \$22,138.36, giving a balance of \$442,909.45 for the month of January. The Clerk agrees. Harold Sneath motioned to accept the Treasurer's report. Support by John Shilling. Motion carried.

## **F. COMMITTEE REPORTS**

**F. 1. Quincy Fire Association**- The next meeting will be January 9<sup>th</sup> at 5:30pm.

**F. 2. Planning and Zoning Commission Report**- they did not meet last month.

**F. 3. Zoning Board of Appeals**- they did not meet last month.

**F. 4. Website- [algansseetownship.com](http://algansseetownship.com)**- the website is now up and running.

**F. 5. Ordinance Violations**- will be discussed in the Zoning Administrator's report.

## **G. OLD BUSINESS**

**G. 1. 2017 County Drain Assessment** of \$6,628.32 is due March 2018

**G. 2. Any Other Old Business**- none

## **H. NEW BUSINESS**

**H. 1. Quincy Fire Association 2018-2019 Budget Approval**- Supervisor Russ Jennings reported our share of the Quincy Fire Association 2018-2019 budget is 2% more than last year. This year our share 26% is \$52,760 and our share for next year is \$55,424. The Quincy Fire Association would like approval of the Capital Improvement Plan. John Shilling motioned to table the Capital Improvement Plan adoption until we hear back from the outside firm that was hired for \$12,800 to evaluate the fire equipment. Harold Sneath supported the motion. Motion carried. Ann Strong suggested we should look elsewhere for good fire coverage. Supervisor Russ Jennings said we should come to the next Quincy Fire Association meeting on January 12<sup>th</sup> at 5:30pm. He said the people at the meetings are rude and have asked Alganssee Township to leave the Fire Association.

**H. 2. Township Sexton and Lawn Mowing Bids**- look at the bids next month.

**H. 3. Budget workshop**- Harold Sneath motioned to hold the budget workshop on Monday, February 5 at 6:30pm. Ann Strong supported the motion. Motion carried.

**H. 4. 2018 Poverty Guidelines** - The following are the Federal poverty income standards which the U.S. Department of Health and Human Services recommends that federal departments and agencies use. The governing body of the local assessing unit has the option of considering the age of the resident(s) when establishing their guidelines. This provision applies only when one or two persons reside in the homestead, because there are no age-related thresholds for three or more persons in the homestead. The following are the poverty thresholds as of December 31, 2017 for use in setting poverty exemption guidelines for 2018 assessments:

Number of Persons residing in homestead	Annual allowable Income
1	\$ 12,060
2	\$ 16,240
3	\$ 20,420
4	\$ 24,600
5	\$ 28,780
6	\$ 32,960
7	\$ 37,140
8	\$ 41,320
For Each Additional Person Add	\$ 4,180

Ann Strong motioned to accept 2018 Poverty Guidelines. Support by John Shilling. Roll call vote John Shilling- yes, Harold Sneath- yes, Ann Strong- yes, Suzanne Preston- yes and Russ Jennings- yes. Motion carried. Motion carried.

**2018 Board of Review Resolution**- WHEREAS, Public Act 194, 2003 allows the township board by resolution to select an alternative starting date in March when the board of review shall initially meet, WHEREAS, MCL

211.30 provides the alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March, WHEREAS, the Alganssee Township Board wants to make board of review convenient for both the assessor and board of review members work schedules, NOW, THEREFORE, BE IT RESOLVED THAT, the Alganssee Township Board of Review will meet on Wednesday, March 14, 2018 from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. and Thursday, March 15, 2018 from 1:00 p.m. to 4:00 p.m. and 6:00 p.m. to 9:00 p.m. The foregoing resolution was offered by Board Member John Shilling. Second was offered by Board Member Ann Strong. Upon Roll call vote the following voted: Aye: John Shilling, Harold Sneath, Russ Jennings, Ann Strong and Suzanne Preston Nay: 0. The Supervisor declared the resolution passed. Resolution was signed by: Suzanne Preston, Alganssee Township Clerk.

**H. 5. Request for Board of Review Member-** Supervisor Russ Jennings asked if we knew of someone who would serve on the Board of Review. Matt Ashenfelter said he would serve if we can't find someone.

**H. 6. Report from the Branch County Road Commission Annual Meeting-** John Shilling reported on the annual meeting with the Branch County Road Commission and had handouts for township Board members.

**H. 7. Bickford Drive Aquatic Weed Control-** Bickford Drive Aquatic Weed Special Assessment was petitioned indefinitely in 2002 with 167 feet of county drain included in petition (south side of lot 120-B10-000-001-00). At that time was owned by the State of Michigan, then the township, then Dan Coville and now Delores Hensley and Patricia Glinski (purchased July 2016). They don't want to have to pay for aquatic weed control on the county drain. There needs to be a new petition with new measurements to have that assessment changed.

**H. 8. Training for Zoning Administrator-** MSU Extension is having a training workshop for Zoning Administrators on January 18 & 19. Harold Sneath motioned to pay for Matt Ashenfelter to attend workshop.

**H. 9. Any Other New Business-** none

**I. Payment of Bills-** Bills were presented in the amount of \$7,609.87. John Shilling motioned to pay the bills. Support by Harold Sneath. Motion carried.

## **J. SPECIAL REPORTS**

**J. 1. Zoning Administrator's Report-** Zoning Administrator Matt Ashenfelter reported he had issued 2 zoning permit for December- Zoning Permit #916 issued to Robert Creighton at 204 Crockett Drive, parcel code #120-W82-000-020-00, type R-1, build 11x16 patio enclosure, date issued 12-5-17. Zoning permit #917 issued to Dan Posante at 905 Fisher Rd, parcel code #120-004-300-015-98, type Ag, to build a 12x12 porch deck with handicap ramp date issued 12-14-17.

**J. 2. Branch County Commissioner's Report-** Don Vrablic reported the Branch County Commissioners held their organizational meeting this morning; officers are the same as last year.

**J. 3. Alganssee Library Email Report-** Alganssee Library Branch Manager Report- Happy New Year! Circulation was 296, Hours 113, Attendance 334, computer use 114, wireless 620. We had 3 sessions of Adult programs for building a snowman with wooden blocks, with 15 attending in all. All materials provided free of charge, all had a good time. New craft for January is in the works, will have name of craft and time on our Branch District Facebook page and website. We are looking forward to having a good 2018 year. Come and check us out! Any questions or suggestions please let us know. I forgot to mention the hours for Tuesdays and Wednesdays have changed, instead of 12 till 6 the new hours will be 11 till 5. Thursday 9-1, Friday 11-5 and Saturday 9-12 will stay the same.

**J. 4. Assessor's Report-** Supervisor Erica Ewers reported there isn't a hearing date set for Michigan Tax Tribunal Appeal for Yates. December Board of Review met on December 12 and reviewed 11 applications. New construction was finished measuring on December 28. Personal Property Statements were mailed out December 29. Veterans Exemption applications were mailed out on January 2. Erica has received 12 requests for Poverty Exemptions so far and those forms were mailed out January 2 as well. The County Sales Studies have been finalized: Agricultural class as a whole is at 49.47%, Commercial class as a whole is at 49.45%, Industrial class as a whole is at 49.11% and residential class as a whole is at 48.56% about a 3% increase. Data entry is caught up through Dec. 31 currently working on sales studies and new construction. Zoning Administrator Matt Ashenfelter and Erica worked on a legal description/split correction from 2005 that did not change the setbacks for the buildings or the area he was actually using. The error was just caught this year by the surveyor. Erica is continuing to pick up data at Equalization, Building Inspection and Branch County Abstract & Title Office.

**K. Correspondences-** Supervisor Russ Jennings reported the township received a notice from MTA of Board of Review training and Christmas cards.

**L. Public Comment-** none

**M. Next Meeting-** Supervisor Russ Jennings reported the next meeting will be Monday, February 5, 2018 at 6:30pm with the Budget workshop and regular meeting starting at 7:30pm at the Alganssee Township Hall.

**N. Adjournment-** Harold Sneath motioned to adjourn. Support by Ann Strong. Motion carried. The meeting was adjourned at 8:45pm.  
Suzanne Preston, Clerk