

**ALGANSEE TOWNSHIP**

Branch County  
378 S Ray Quincy Rd  
Quincy, MI 49082

**Application for Interpreter Services**

Based on the Township policy informal requests for basic information and/or completion of necessary applications will be communicated in writing and/or verbally. The Township shall hire the appropriate interpreter for such things as Township, Planning Commission, or Zoning Board of Appeals public hearings, and/or March Board of Review when such request is made 7 business days prior to such hearing.

The following individual(s) request assistance thru an interpreter based on the Algansee Township Interpreter Policy.

Individual(s) Making Request: \_\_\_\_\_

Physical Address of Property: \_\_\_\_\_

\_\_\_\_\_

Parcel Number: **120** - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Contact Information:

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mailing Address if different then above: \_\_\_\_\_

\_\_\_\_\_

Date Request Made: \_\_\_\_\_

Type of Interpreter Needed: \_\_\_\_\_

Request for:

- \_\_\_ a) Township Board Public Hearing
- \_\_\_ b) Planning Commission Public Hearing
- \_\_\_ c) Zoning Board of Appeals Public Hearing
- \_\_\_ d) March Board of Review
- \_\_\_ e) Other (Please Explain) \_\_\_\_\_

I hereby state that the above information is true and complete.

\_\_\_\_\_  
Print Applicant/Representative's Name

\_\_\_\_\_  
Applicant/Representative's Signature

Submit Request to: Russ Jennings, Algansee Township Supervisor, 159 Dons Drive, Quincy, MI 49082;  
phone (517)639-3728; e-mail: russ.jennings@charter.net

*FOR OFFICE USE ONLY*

\_\_\_\_\_  
RECEIVED BY

\_\_\_\_\_  
DATE RECEIVED

\_\_\_ Meets Policy Guidelines  
\_\_\_ Interpreter Contacted on \_\_\_\_\_  
\_\_\_ Interpreter Arrived on \_\_\_\_\_