

December 2, 2019 Alganssee Township Board Minutes

A. CALL MEETING TO ORDER on Monday, December 2, 2019 at 7:30pm. Supervisor Russ Jennings called the Alganssee Township Board meeting to order at the Alganssee Township Hall, 378 South Ray Quincy Road, Quincy, Michigan. He thanked everyone for coming. All members were present- Supervisor Russ Jennings, Treasurer Ann Strong, Trustee John Shilling, Trustee Harold Sneath, and Clerk, Anne Gary. Visitors that signed in Fred Avra, Greg Parker, John & Billie Pollack, Don Reid.

PLEDGE OF ALLEGIANCE- Clerk Anne Gary led the pledge to the American flag.

B. Agenda Additions/Deletions – Ann Strong motioned to approve the modified Agenda adding item 5. Under New Business discussion of new computers for Treasurer and Assessor. Support by Harold Sneath. Motion carried.

C. PUBLIC COMMENT

C.1. Supervisor Russ Jennings opened the floor to public comment from Sherriff John Pollack, Branch County. Sherriff Pollack reviewed changes in citations process. His department will help write citations, if needed, but a Township representative will need to appear in District Court. Supervisor Russ Jennings will pick up the citations' books. The DEQ determined no wetlands at the site of the new jail construction. Due to location site additional reviews, cement pouring was delayed. Sherriff Pollack discussed ongoing current jail facility issues. The STOP program is handled by the MI Sherriff.org. It is a voluntary program sponsored by the Lansing Sherriff department. It is geared toward young drivers. Parents of young drivers will be notified when a STOP is made. Sherriff Pollack announced he will run for a third term as he would like to see the jail construction project through to completion.

D MINUTES

D.1. November 4, 2019 Township Board minutes – Ann Strong motioned to approve. Support by Harold Sneath. Motion carried.

D.2. October 28, 2019 Planning Commission minutes – John Shilling motioned to approve. Support by Harold Sneath. Motion carried.

E. TREASURER'S REPORT

E.1. November Treasurer's Report - Treasurer Ann Strong reported the township's October balance was \$486,392.30 with November income of \$32,607.25 and November expenses of \$10,644.66 giving a November balance of \$508,354.89 The Clerk agrees. Harold Sneath motioned to accept Treasurer's report. Support by John Shilling. Motion carried.

F. COMMITTEE REPORTS

F.1. Quincy Fire Association – Supervisor Russ Jennings serves on the Finance Committee of the Quincy Fire Association. Tuesday December 3, 2019 they will conduct a budget review. If the Fire Association Board approves, it is possible Butler Township will renew at a contract level of \$35,000 annually. Russ Jennings will report the outcome at the January 6, 2020 Alganssee Township Board Meeting. The public meeting of the Fire Association is scheduled for 5:30 pm December 12, 2019.

F.2. Planning Commission Report – discussed how land splits are reviewed. The Planning Commission doesn't meet in December. Supervisor Russ Jennings stated changes to the land splits process will require a Public Hearing.

F.3. Zoning Board of Appeals – ZBA approved draft of new ordinance language for: Solar panel installs and land splits of less than 40 acres.

F.4. Alganssee web site – Supervisor Russ Jennings will post on web site about call MISSDIG811 or go online to elocate.missdig811.org, 3 days before you dig.

F.5. Ordinance Violations

* Pridgeon Farms – shell of the trailer is now gone. About 3 to 4 loads of debris remain at the site.

G. OLD BUSINESS

G.1. Mallard Cove – if nothing is received by March, 2020, each property owner will need to receive a letter from the Township.

G.2. No other old business.

H. NEW BUSINESS

H.1. Branch County Sheriff requiring Townships to write and issue citations for citations to appear in District Court. Citations are not frequent in Alganssee Township per Russ Jennings.

H.2. Elections Source payment plan for maintenance of election equipment tabled until further research/clarification by Clerk Anne Gary and Assessor Eric Ewers.

H.3. Protocol approved for selling of cemetery lots back to the Township. Seller(s) will sign certificate of Sale of Cemetery Lot(s) and submit along with copy of original certificate of purchase of said lot(s). Clerk will present to the Board for approval. Once approved by the Board, Clerk will sign certificate and submit request to Treasurer to pay Seller(s) an amount equal to the original purchase price of the lot(s).

H.4. Request for new library rent contract of \$650.00 monthly was submitted to the Board. According to Joy Wood, the rent has not been increased for approximately 20 years. Supervisor Russ Jennings stated the Annual Budget for the Township will need to be set. The budgeting process begins in January of 2020 for approval in March of 2020. Russ Jennings will make copies of the Lease Agreement for Building Space to be used as a Library for the Township Board.

H.5. Requests for new computers for Treasurer and Assessor. Windows 7 will no longer be supported by Microsoft. Per lap top computer: \$979.00 lap top, \$99.00 software, 2 hours at \$65.00 per hour to transfer data and set up by Nick Postula. Total of approximately \$2,600.00 for both. Discussion of leasing from Dell at \$75.00 per month per computer was heard. Agreement was reached on purchase versus lease due to local contact support. Supervisor Russ Jennings recommended we proceed with the purchases now to be ready for 2020. Harold Sneath motioned to approve. Support by Anne Gary. Motion carried.

I. Bills- John Shjlling motioned to pay \$10,677.83 in bills. Support by Harold Sneath. Motion carried.

J. SPECIAL REPORTS

J.1. Zoning Administrator's Report - Zoning Administrator, Matt Ashenfelter, November report, copy provided to the Board. Matt stressed the language for solar panel installs on residences should be addressed soon. He anticipates requests for panesl may increase due to the tax-exempt status of up to 150 kilowatts.

J.2. Branch County Commissioner's Report – County Commissioner Dan Vrablic's unexpired term will be filled by Tom Matthews.

J.3. Alganssee Library Report- Alganssee Library Branch Manager Janice Clark's report read by Supervisor Russ Jennings.

J.4. Assessor's Report- Assessor, Erica Ewers, November 5, 2019 – December 2, 2019 report, copy provided to the Board. Erica provided update for Board of Review. Nine petitions are pending for decisions. The BOR next meeting is Tuesday, December 10, 2019 at 2:00 pm.

K. Correspondence – Tuesday December 10, 2019 at 9:30 am Public Hearing in Lansing of Consumers Power, Charter Communications (Spectrum), Accident Fund, Training opportunity for Boards.

L. Public Comment – None.

M. Next Meeting- Supervisor Russ Jennings reported the next regular meeting will be Monday, January 6, 2020 7:30 pm at the Alganssee Township Hall.

N. Adjournment- Ann Strong motioned to adjourn. Support by Anne Gary. Motion carried. The Alganssee Township Board meeting was adjourned at 8:37 pm.

Anne Gary, Clerk