

November 9, 2020 Alganssee Township Board Minutes

A. CALL MEETING TO ORDER on Monday, November 9, 2020 at 7:30 pm. Supervisor Russ Jennings called the Alganssee Township Board meeting to order. All members were present. Supervisor Russ Jennings, Trustee John Shilling, Trustee Harold Sneath, Treasurer Ann Strong and Clerk Anne Gary.

PLEDGE OF ALLEGIANCE- Clerk Anne Gary led the United States Pledge of Allegiance.

B. Agenda Additions/Deletions – Three items added to Agenda under New Business: Cemetery flags for Veterans during winter season, Election November 3rd follow-ups (Precinct will be canvassed) two Election workers required, Office furniture (desk for incoming Treasurer Sarah Strong). Ann Strong motioned to approve the Agenda with additions. Support by Harold Sneath. Motion carried.

C. PUBLIC COMMENT - None

D MINUTES

D.1. October 2020 Board Minutes Correction to Item I Payment of Bills. John Shilling motioned to approve minutes with correction. Support by Harold Sneath. Motion carried.

D.2. September 2020 Planning Commission Minutes – Planning Commission didn't meet.

E. TREASURER'S REPORT

November Treasurer's Report – The Township's October balance was \$542,612.48 with October income of \$275.00 and September expenses of \$49,972.45 giving a November balance of \$492,915.03. The Clerk agrees. John Shilling motioned to accept the October Treasurer's report. Support by Harold Sneath. Motion carried.

F. COMMITTEE REPORTS

F.1. Quincy Fire Association (QFA) – Next meeting for the QFA is Thursday, December 10, 2020. The QFA meets every two months.

F.2. Planning Commission Report – no report.

F.3. Zoning Board of Appeals – no report.

F.4. Alganssee website – Supervisor Russ Jennings stated website is up and running.

F.5. Ordinance Violations – Margo Winger, 116 Wright Dr. Owner responded to letter send, will board up the house, will send pictures to Supervisor Russ Jennings.

G. OLD BUSINESS

G.1. MTA online courses are available for all members of various boards of the Township. Supervisor Russ Jennings encouraged each member to review course offerings and select those most relevant to his/her board position.

G.2. Updated FOIA language and requirements to be posted on website.

H. NEW BUSINESS

H.1. Approval for December Newsletter – approved with some minor changes.

H.2. Board of Review (BOR) – all members must be trained per State requirement. BOR meeting is set for December 15, 2020 at 2:00 pm at Township Hall.

H.3. Branch County Health Dept. request use of Township Hall for special needs children screening for hearing disabilities. Service will be provided by University of Michigan physicians. COVID-19 guidelines will be followed. Motion by Harold Sneath. Support by Ann Strong. Motion carried for use of the Hall.

H.4. Oath for all elected Township Board members will be administered following the Township Board meeting. Any incoming members not in attendance will be given Oath of office by Clerk Anne Gary before November 20, 2020.

H.5. Supervisor Russ Jennings received an email from Eric Leutheuser regarding additional safety features for Amish buggies. Representative Leutheuser will try to get through legislation by year end 2020.

H.6. Township Board agreed that flags for Veterans should be removed for the winter season with new flags installed by Memorial Day weekend each year.

H.7. Board made aware of additional expenses for Election workers to participate in the Board of Canvassers to re-run each ballot through a tabulator and compare tally to poll book tally from Election night.

Incoming Trustee, Jason Shilling, will meet with an electrician to change light above the front entrance door to the Hall and re-location of GIF switch in the crawl space of the Hall.

H.8. Incoming Treasurer, Sarah Strong, will get quotes for an office desk to use in her Treasurer's office at her home location.

I. Payment of Bills August - Bills presented in the amount of \$9,780.23 with a blank check for Marana Group for fees to send out Winter Tax bills. Motion by John Shilling with support by Harold Sneath to pay the bills. Motion carried.

J. SPECIAL REPORTS

J.1. Zoning Administrator's Report – Matt Ashenfelter, October report, copy provided to the Board. The Planning Commission Tuesday December 1, 2020 meeting will be held at the Church due to anticipated attendance. Ads are in the paper and notices went out to homeowners. Wind turbine proposal, the first for the Township, is on the agenda. Regarding zoning complaint of property owned by Sandra Ely, progress continues to be made.

J.2. Branch County Commissioner's Report – no report.

J.3. Alganssee Library Report- Supervisor Russ Jennings read library report provided by Janice Clark.

J.4. Assessor's Report- Assessor, Erica Ewers, October 6, 2020 – November 9, 2020 report, copy provided to the Board. City of Coldwater will send out Memorandum of Understanding to each of the Townships that will outlies costs for Eaglesoft Change Finder. Alganssee's costs will be approximately \$788.52. Beginning in 2022, all BOR members will be required to complete BOR training at least once every two years to meet Audit requirements. Erica needs to receive a copy of BOR member's completed training. It needs to be attached to the assessment role.

K. Correspondence – Charter

L. Public Comment – Incoming Trustee Jason Shilling will discuss with incoming Trustee Rodney Bassage regarding roles of attending Planning Commission meetings and Quincy Fire Association meetings.

M. Next Meeting- Supervisor Russ Jennings thanked outgoing Board members: John Shilling, Harold Sneath and Ann Strong for their service. The next regular meeting will be Monday, December 7, 2020 7:30 pm at the Alganssee Township Hall. If meeting in person is restricted, notifications of a Zoom Board meeting will be distributed.

N. Adjournment- John Shilling motioned to adjourn. Support by Harold Sneath. Motion carried. Board meeting was adjourned at 8:15 pm.

Anne Gary, Clerk