

December 7, 2020 Algansee Township Board Minutes

A. CALL MEETING TO ORDER on Monday, December 7, 2020 at 7:30 pm. Supervisor Russ Jennings called the Algansee Township Board meeting conducted via Zoom technology to order. All members were present- Supervisor Russ Jennings, Treasurer Sarah Strong, Trustee Jason Shilling, Trustee Rod Bassage, and Clerk Anne Gary.

PLEDGE OF ALLEGIANCE- Clerk Anne Gary recited the United States Pledge of Allegiance.

B. Agenda Additions/Deletions – Agenda was approved with two additions by Supervisor Russ Jennings. Under New Business: Annual Asset Forfeiture Report and Next Meeting month of January to meeting date.

C. PUBLIC COMMENT – Supervisor Russ Jennings welcomed and congratulated new Board members: Jason Shilling, Rod Bassage, Sarah Strong. Russ also reviewed meeting protocol and procedures. Russ is starting his ninth year as Supervisor and Clerk Anne Gary her second year.

D MINUTES

D.1. November 2020 Board Minutes Motion by Jason Shilling to approve minutes. Support by Rod Bassage. Motion carried.

D.2. September 2020 Planning Commission Minutes – Approval of minutes skipped by Township Board as Planning Commission has not met to approve their September 2020 minutes.

E. TREASURER’S REPORT

December Treasurer’s Report – The Township’s November balance was \$492,915.03 with November income of \$37,918.02 and November expenses of \$10,013.98 giving a December balance of \$520,819.07. The Clerk agrees. Jason Shilling motioned to accept the December Treasurer’s report. Support by Rod Bassage. Motion carried.

F. COMMITTEE REPORTS

F.1. Quincy Fire Association (QFA) – Next meeting for the QFA is Thursday, December 10, 2020. Trustee Rod Bassage will serve as Township Board representative to the QFA.

Trustee Jason Shilling will serve as Township Board representative to the Planning Commission.

Trustee Rod Bassage will serve on the Zoning Board of Appeals.

Motion to approve additional Trustee roles by Anne Gary. Support by Sarah Strong. Motion carried.

F.2. Planning Commission Report – no report.

F.3. Zoning Board of Appeals – no report.

F.4. Algansee website – no report.

F.5. Ordinance Violations – Margo Winger, 116 Wright Dr., sent pictures to Supervisor Russ Jennings of boarding up of house. Margo Winger would like the issue closed as she believes she has complied with the requests of the Board. Sara Strong made a motion to close the issue. Support by Jason Shilling. Motion carried.

G. OLD BUSINESS

G.1. MTA online courses are available for all members of various boards of the Township on a one-year paid subscription. Each course lasts about 60-90 minutes online. Please let Supervisor Russ Jennings if you have any issues logging in to www.michigantownships.org.

G.2. Updated FOIA language and requirements will be posted to the Algansee Township web site.

H. NEW BUSINESS

H.1. Branch County Designated Assessor Approval Supervisor Russ Jennings reviewed information received from the County regarding requests sent to each Township in Branch County. Once County receives 50% or more of Townships approvals, the County will have a County designated Assessor which will eliminate the need of the State of Michigan to select a designated Assessor.

Proposed firm to supply such services, if needed, CSZ Services, Charles Zemla, out of St. John's Michigan. This will be a 5-year contract with CSZ. Deadline to respond to the County is 12-31-2020.

Motion to approve by Anne Gary. Second by Sara Strong.

Roll call vote: Anne Gary-Yes, Rod Bassage-No, Sara Strong-Yes, Jason Shilling-Yes, Russ Jennings-Yes.

Motion of contract approval carried.

H.2. BOR meeting Notice of meeting date of 12-15-2020 will be posted at the Hall.

H.3. Annual Asset Forfeiture Report no forfeitures to report year to date. Worksheet to be submitted to MSP by 2-1-2021.

I. Payment of Bills November - Bills presented in the amount of \$12,943.19. Supervisor Russ Jennings recommended withholding payment of \$1288.70. to Branch County Road Commission until he receives verification of completion of the road work. John Shilling motioned to approved payment of the bills. Support by Rod Bassage. Motion carried.

J. SPECIAL REPORTS

J.1. Zoning Administrator's Report – Matt Ashenfelter, November report, copy provided to the Board. The Planning Commission hearing date to be rescheduled. Closing zoning complaint of property owned by Sandra Ely.

J.2. Branch County Commissioner's Report – The Board of Commissioners is waiting for municipalities to inform them of approval or disapproval of the Designated Assessor. The County is allotted over \$300,000.00 in a grant to assist in challenges of providing services to citizens during the COVID-19 pandemic. Other highlights from the report focused on COVID-19 and vaccines for COVID-19.

J.3. Alganssee Library Report- Supervisor Russ Jennings read library report provided by Janice Clark. No patrons are allowed inside the library building. Curb side service is provided during posted library hours.

J.4. Assessor's Report- Assessor, Erica Ewers, November 10, 2020 – December 7, 2020 report, copy provided to the Board. Eaglesoft Change Finder Update – nothing new yet. Quincy and Butler Townships are finished for measuring. Erica plans to start on Alganssee Township next.

K. Correspondence – Charter and holiday cards.

L. Public Comment – Treasurer Sarah Strong will leave checks on table at the Hall for Board Members to pick up for their pay.

*Oath for all elected Township Board members was administered following the November 9, 2020 Township Board meeting. **

Any incoming Board member not in attendance was given Oath of office by Clerk Anne Gary before November 20, 2020.

**Incoming Treasurer, Sarah Strong, was present at the November 9, 2020 Board meeting and sworn into office on date of November 9, 2020.*

M. Next Meeting- The next regular meeting will be Monday, January 4, 2020 7:30 pm at the Alganssee Township Hall. If meeting in person is restricted, notifications of a Zoom Board meeting will be distributed.

N. Adjournment- Sara Strong motioned to adjourn. Support by Jason Shilling. Motion carried. Board meeting was adjourned at 8:20 pm.

Anne Gary, Clerk