

# October 4, 2021 Alganssee Township Board Minutes

## *Pending Board Approval at 11-08-21 Board Meeting*

**A. CALL MEETING TO ORDER** on Monday, October, 2021 at 7:32 pm. Supervisor Russ Jennings called the Alganssee Township Board meeting to order. All members were present- Supervisor Russ Jennings, Treasurer Sarah Strong, Trustee Jason Shilling, Trustee Rod Bassage, and Clerk Anne Gary.

**PLEDGE OF ALLEGIANCE** - Clerk Anne Gary led the United States Pledge of Allegiance.

**B. Agenda Additions/Deletions** – Motion to approve agenda by Jason Shilling. Support by Sarah Strong. Motion carried.

### **C. PUBLIC COMMENT**

**C.1.** First Public Hearing Crauns Beach/Lane Road Maintenance Assessment validity of petition. Clerk Anne Gary confirmed 16 out of 25 properties had valid signatures matching records provided by Assessor Erica Ewers for 64% of impacted properties. Twenty-five letters were mailed to property owners from the Quincy Post office on 9-22-2021. None were returned for invalid addresses. Edward Reed of 129 Crauns Beach made motion to accept the validity of the signatures. Support by Greg Case of 105 Crauns Beach.

Second Public Hearing Crauns Beach/Lane Road Maintenance Assessment to increase the annual amount from \$50.00 to \$200.00. Edward Reed of 129 Crauns Beach made motion to approve the annual increased amount. Support by Greg Case of 105 Crauns Beach. Supervisor Russ Jennings asked for any additional public comment before calling on the Township Board to make a motion by the Board. Clerk Anne Gary made motion to change the annual Road Maintenance Assessment for Crauns Beach/Lane to \$200.00 continuous starting with the 2021 winter tax roll. Support by Treasurer Sarah Strong. Motion carried.

**C.2.** Doug Everline expressed his concerns previously shared at the Planning Commission Meeting August 24, 2021 regarding .293 acres requested by Trustee, Chris Everline, to be included for a total of 2.293 acre split from the 68-acre parent parcel. Doug Everline also stated at the Planning Commission Meeting September 28, 2021 that the Everline Family Trust is still in full litigation. Zoning Administrator, Matt Ashenfelter, stated all documents presented were in order for the Planning Commission to proceed on a vote regarding the land split. Supervisor Russ Jennings suggested Doug Everline request his attorney to communicate directly with the Township's attorney.

### **D MINUTES**

**D.1. September 13, 2021 Board Minutes** - Motion by Jason Shilling to approve minutes. Support by Rod Bassage. Motion carried.

**D.2. August 31, 2021 Planning Commission Minutes** – Motion by Anne Gary to approve minutes. Support by Sarah Strong. Motion carried.

### **E. TREASURER'S REPORT**

**October Treasurer's Report** – The Township's September balance was \$607,181.02 with September income of \$2,585.00 and August expenses of \$38,833.64 giving an October balance of \$571,432.38. The Clerk agrees. Rod Bassage motioned to accept the October Treasurer's report. Support by Jason Shilling. Motion carried.

### **F. COMMITTEE REPORTS**

**F.1. Quincy Fire Association (QFA)** – Supervisor Russ Jennings stated the next QFA meeting is set for 5:30 pm October 13, 2021 at the Village office. Russ requested Jason Shilling fill in for Board representation as Russ has knee surgery that day and Rod Bassage is unable to attend.

**F.2. Planning Commission Report** – Since the Everline Family Trust/Dawn Jones land split request has been heard twice by the Planning Commission, Supervisor Russ Jennings, recommended the Township Board not charge the family another Special Hearing fee. Motion by Anne Gary with support by Sarah Strong. Motion carried.

**F.3. Zoning Board of Appeals** – no report.

**F.4. Alganssee website** – Supervisor Russ Jennings said website is working properly.

#### **F.5. Ordinance Violations**

**246 Bickford Drive** – Supervisor Russ Jennings recommended keeping property violation as an open item. Zoning Administrator, Matt Ashenfelter, shared Robert Holloway applied for a permit for complete demo of selling and all structures on parcel. Assessor Erica Ewers heard owner might sell the property.

## **G. OLD BUSINESS**

**G.1. Update for the American Rescue Funds** – Treasurer Sarah Strong stated first installment of \$102,470.50 received.

**G.2. Update for Radar Speed Sign** – Supervisor Russ Jennings said sign has not been received. Recommends placement on Fisher Road wait until Spring of 2022.

**G.3. Update for new installation: front door, notice box, drop off box** – Michael Construction will put the job on their schedule within the next month.

**G.4. Cemetery plot copies** – Clerk Anne Gary sent cemetery plots for Fisher Hill Cemetery and Lester Cemetery with Ed Reed, Reed & Associates Land Surveyors, to produce plots of each cemetery on legal size paper.

## **H. NEW BUSINESS**

**H.1. November 2<sup>nd</sup> Election** – Clerk Anne Gary announced the Public Testing of voting equipment will take place at 3:00 pm on Friday, October 8, 2021 at the Township Hall.

**H.2. Budget line items** – Supervisor-Supplies\Postage: From \$100.00 to \$200.00

Professional Fees-Mckenna and Associates: From \$6,000.00 to \$7,750.00

Town Hall-Advertising: From \$1,500.00 to \$2,500.00

Township Board-Supplies: From \$250.00 to \$1,250.00

Motion by Jason Shilling to approve each of the four budget line items increases presented by Treasurer Sarah Strong. Support by Rod Bassage. Motion carried.

**H.3. Delinquent taxes** – Effective 3-1-2022, Treasurer Sarah Strong will begin collecting delinquent personal property taxes. Previously the Branch County Treasurer collected delinquent taxes.

**H.4. Fisher Hill Cemetery gravel road quote** – Supervisor Russ Jennings presented a quote from Branch County Road Commission of \$23,970.00. Neuenschwander Farms LLC presented a quote of \$12,000.00. Mr. Neuenschwander stated he will be using a good grade of road gravel for 1400 feet of new road with a width of 12 feet. Most of the cleared vegetation will be pushed rather than hauled away. Motion by Jason Shilling to accept the bid from Neuenschwander Farms LLC. Support by Rod Bassage. Motion carried.

**H.5. Updated Zoning Ordinance for Solar and Wind Energy** – Supervisor Russ Jennings shared the ordinance language is now posted on the web site.

**I. Payment of Bills September** - Bills presented in the amount of \$8,895.57. Jason Shilling motioned to approve payment of the bills. Support by Rod Bassage. Motion carried.

## **J. SPECIAL REPORTS**

**J.1. Zoning Administrator's Report** – Matt Ashenfelter, September report permits issued 9-11-2021 through 9-28-2021. Copy provided to the Board. A total of 11 permits were issued. No upcoming ZBA Hearings.

**J.2. Branch County Commissioner's Report** – Commissioner Tom Matthew emailed his report. Supervisor Russ Jennings covered highlights of the report: New Jail ribbon cutting 2:00 pm October 22, 2021 and Save the Date for December 7, 2021 for "open house" at the Jail, testing for the new 911 Communications system will be conducted throughout Branch County from Sep. 29 – Oct. 9, 2021, The Board of Commissioners approved the distribution of the master plan by resolution at its Sep. 14, 2021 meeting.

**J.3. Alganssee Library Report**- none.

**J.4. Assessor's Report**- Assessor, Erica Ewers, September 8, 2021-October 4, 2021. Copy provided to the Board. Audit of Minimum Assessing Requirements (AMAR) was September 15 at the Equalization office. December Board of Review will be held on Tuesday, December 14, 2021 at 2 pm.

**K. Correspondence** – Clerk Anne Gary gave copies of L-4029's received to Sarah Strong and Erica Ewers.

**L. Public Comment** – Favorable comment about Planning Commission and Township Board's efforts handling of Township business.

**M. Next Meeting**- The next regular board meeting will be Monday, November 8, 2021 7:30 pm at the Alganssee Township Hall.

**N. Adjournment**- Sarah Strong motioned to adjourn. Support by Rod Bassage. Motion carried. Board meeting was adjourned at 9:00 pm.

Anne Gary  
Alganssee Township Clerk