

# November 8, 2021 Alganssee Township Board Minutes

## *Pending Board Approval at 12-06-21 Board Meeting*

**A. CALL MEETING TO ORDER** on Monday, November 8, 2021 at 7:32 pm. Supervisor Russ Jennings called the Alganssee Township Board meeting to order. Members present- Supervisor Russ Jennings, Treasurer Sarah Strong, Trustee Jason Shilling, and Clerk Anne Gary. Member absent – Trustee Rod Bassage.

**PLEDGE OF ALLEGIANCE** - Clerk Anne Gary led the United States Pledge of Allegiance.

**B. Agenda Additions/Deletions** – Motion to approve agenda by Sarah Strong. Support by Jason Shilling. Motion carried.

### **C. PUBLIC COMMENT**

**C.1. Alganssee Library Report** Librarian Lynnell Eash presented the Alganssee Library Report. Patrons in the door 197 out of 328 registered borrowers. Several families attended the build-your-own plush turkey workshop. Looking for ways to get the word out about offerings available at the library. Copy of report given to the Board.

**C.2. Public Comment** – none.

### **D MINUTES**

**D.1. October 4, 2021 Board Minutes** - Motion by Sarah Strong to approve minutes. Support by Jason Shilling. Motion carried.

**D.2. October 18, 2021 Planning Commission Minutes** – Motion by Anne Gary to approve minutes. Support by Sarah Strong. Motion carried.

### **E. TREASURER’S REPORT**

**November Treasurer’s Report** – The Township’s September balance was \$571,432.38 with October income of \$36,158.00 and September expenses of \$8,895.57 giving a November balance of \$599,894.81. The Clerk agrees. Jason Shilling motioned to accept the November Treasurer’s report. Support by Anne Gary. Motion carried.

### **F. COMMITTEE REPORTS**

**F.1. Quincy Fire Association (QFA)** – Supervisor Russ Jennings reviewed QFA meeting packet as no members from the Township Board were present at the last QFA meeting. Calls into the department have continued to increase. August, 2021 40 calls were responded to by the department. Firefighters have completed 175 class hour of training and responded to 195 calls year-to-date. An architect has been hired for feasibility study of a combined Public Safety Building to house both police and fire with a new building located in Quincy. Next QFD board meeting Thursday, December 9, 2021 at 5:30 pm.

**F.2. Planning Commission Report** – Motion by Anne Gary to approve Everline Family Trust/Dawn Jones land split previously approved by the Planning Commission. Support by Sarah Strong. Motion carried.

**F.3. Zoning Board of Appeals** – no report.

**F.4. Alganssee website** – Supervisor Russ Jennings said website is working properly. Sharon Atkinson is working on getting information posted the website up to date. The Board appreciates Sharon’s assistance with the website.

#### **F.5. Ordinance Violations**

**246 Bickford Drive** – Supervisor Russ Jennings recommended keeping property violation as an open item. Russ stated he had verbally told Robert Halloway, property owner, he has up to 3 months to comply with removal of the house structure.

### **G. OLD BUSINESS**

**G.1. Update for the American Rescue Funds** – Treasurer Sarah Strong stated the Board needs to submit list of projects by the end of April, 2022 indicating what projects the Township intends to fund with the first installment of monies received.

**G.2. Update for new installation: front door, notice box, drop off** – Supervisor Russ Jennings asked for additional input as Michael Construction had not communicated when they could purchase the entry door and do installations. Treasurer Sarah Strong will check with another contractor and get back to Russ with contact information.

**G.3. Update for new road at Fisher Hill Cemetery** – Supervisor Russ Jennings and Trustee Jason Shilling Reviewed the finished project. Drivers should stay off the road surface as it is still quite soft.

## **H. NEW BUSINESS**

**H.1. Branch County Health Department Request** – Request to use Township Hall Wednesday, December 8, 2021 for a Hearing Clinic. Motion to approve building use by Sarah Strong. Support by Jason Shilling. Motion carried.

**H.2. Risk Reduction Grant Program** – Clerk Anne Gary provided each Board member with a list of previously approved risk reduction grants. Spring grant cycle timeline is April 1 – May 31 to submit grant request.

**H.3. Fisher Hill Cemetery grave incidents report** – Heavy commemorative plaque honoring their mother has been removed from the grave site more than once. The police are involved and they agree it must be someone intentionally removing the plaque and tossing it. Request to install security cameras at the cemetery. Supervisor Russ Jennings will research costs and report back at next Board Meeting December 6, 2021.

**H.4. Audit report from Gabridge** – Treasurer Sarah Strong presented the Annual Financial Report for year ended March 31, 2021. Sarah said overall a good audit report. Gabridge asked for budgets for the Road fund and budgets for private roads to be established.

**I. Payment of Bills September** - Bills presented in the amount of \$34,389.22. Jason Shilling motioned to approve payment of the bills. Support by Sarah Strong. Motion carried.

## **J. SPECIAL REPORTS**

**J.1. Zoning Administrator's Report** – Supervisor Russ Jennings presented Matt Ashenfelter's October, 2021 Report. Copy provided to the Board. Russ said the Site Condo Development on E Channel Dr is waiting on information from the State of Michigan before a hearing can be scheduled.

**J.2. Branch County Commissioner's Report** – Commissioner Tom Matthew emailed his report. Supervisor Russ Jennings covered highlights of the report. Jail ribbon cutting was held October 22, 2021 at the new Jail. Steve Rutz has started as Treasurer for Branch County. Masert Plan from the Board of Commissioners was distributed October 4, 2021.

**J.3. Alganssee Library Report**- presented during Public Comment.

**J.4. Assessor's Report**- Assessor, Erica Ewers, October 5, 2021-November 8, 2021. Copy provided to the Board. December Board of Review will be held on Tuesday, December 14, 2021 at 2 pm. Alganssee Township received a perfect score on the audit review of Minimum Assessing Requirements (AMAR).

**K. Correspondence** – Clerk Anne Gary received a follow up FOIA request from True North Law, LLC requesting a summary letter with data pertaining to 2016, 2018, 2020 general and primary elections. True North Law, LLC submitted a check for \$40.00 along with the request based on time estimate given by Clerk Anne Gary to gather information requested.

**L. Public Comment** – none

**M. Next Meeting**- The next regular board meeting will be Monday, December 6, 2021 7:30 pm at the Alganssee Township Hall.

**N. Adjournment**- Jason Shilling motioned to adjourn. Support by Sarah Strong. Motion carried. Board meeting was adjourned at 8:52 pm.

Anne Gary  
Alganssee Township Clerk