

January 3, 2022 Alganssee Township Board Minutes

A. CALL MEETING TO ORDER on Monday, January 3, 2022 at 7:30 pm. Supervisor Russ Jennings called the Alganssee Township Board meeting to order. Members present- Supervisor Russ Jennings, Treasurer Sarah Strong, Trustee Rod Bassage, Jason Shilling and Clerk Anne Gary.

PLEDGE OF ALLEGIANCE - Clerk Anne Gary led the United States Pledge of Allegiance.

B. Agenda Additions/Deletions – Motion to approve modified agenda by Jason Shilling. Support by Sarah Strong. Motion carried.

C. PUBLIC COMMENT

No Public Comment.

D MINUTES

D.1. December 6, 2021 Board Minutes - Motion by Rod Bassage to approve minutes. Support by Sarah Strong. Motion carried.

D.2. Planning Commission Minutes Approval – Planning Commission didn't meet month of December, 2021.

E. TREASURER'S REPORT

January Treasurer's Report – The Township's December balance was \$568,514.62 with December income of \$35,449.80 and November expenses of \$25,093.58 giving a January balance of \$578,870.84. The Clerk agrees. Rod Bassage motioned to accept the January Treasurer's report. Support by Jason Shilling. Motion carried.

F. COMMITTEE REPORTS

F.1. Quincy Fire Association (QFA) – Supervisor Russ Jennings reviewed the 2022/2023 Quincy Fire Department Operational Budget Proposal with the Board. Based on the population census of 2020, Alganssee Township comprises 33% of the revenues and capital outlay. Overall, this represents a 22 percent increase for Alganssee Township from 2021/2022 budget numbers. Volunteer firefighters are paid on the basis of who shows up per call. Due to the good participation level of volunteers plus the significant increase in the volume of calls, wages-fireman budget request is \$42,000 versus \$31,250 of 2021/2022. Trustee Rod Bassage recommended that dollars remaining at the end of a fiscal year should stay with the line item assigned and not be moved over to a different category. This could potentially offset some future increase requests as wages are difficult to project. Motion by Sarah Strong to approve the Quincy Fire Department Budget Proposal. Support by Jason Shilling. Motion carried. Next QFD board meeting Thursday, February 10, 2022 at 5:30 pm.

F.2. Planning Commission Report – no report. Next Planning Commission meeting is Tuesday January 25, 2022 at 7:00 pm.

F.3. Zoning Board of Appeals – no report.

F.4. Alganssee website – Regular updates provided by Sharon Atkinson.

F.5. Ordinance Violations

246 Bickford Drive – Supervisor Russ Jennings requested this remain an open item on the monthly board agenda. 246 Bickford Dr. property owner Robert Holloway complaint rodents on property. Mr. Holloway has verbally stated he will sell the property or tear down the house structure.

G. OLD BUSINESS

G.1. Update for the American Rescue Funds – Various ideas discussed by the Board.

G.2. Google Analytics – Treasurer Sarah Strong will forward to Sharon Atkinson the training links.

G.3. Outside Lights – Supervisor Russ Jennings reported all exterior lights are now functioning. The light over the front entrance door was replaced with an LED fixture. Appreciation was expressed for the parking area once again being lit.

G.4. Trail camera at Fisher Hill Cemetery – The Newberry family will not return the commemorative plaque until Spring of 2022. Once it is in place, they will notify Russ so the trail camera can be installed in an appropriate location.

H. NEW BUSINESS

H.1. Standard mileage rate for tax year 2022 – Supervisor Russ Jennings asked for approval of the IRS rate of 58.5 cents per mile. Rod Bassage so moved. Support by Sarah Strong. Motion carried.

H.2. Health Department hearing clinic dates requests for 2022 – Monday, March 7, Wednesday June 1, Wednesday September 7, Wednesday December 7. Clerk Anne Gary requested the March 7th date change due to monthly Board Meeting on March 7. Motion by Rod Bassage to approve the modified dates. Support by Anne Gary. Motion carried.

H.3. Health Department request mobile vaccine unit date – Monday January 10, 2022 parking unit from 3-5 pm at the Hall. Motion by Rod Bassage to approve date and times. Support by Sarah Strong. Motion carried.

H.4. SAM renewal for ARPA funds – Treasurer Sarah Strong reviewed the dollar amount of the fee per year depending on the term of the renewal period selected. SAM stands for System for Award Management. The lowest cost per year is selecting a three plan for \$999.00. Due to the Township's one year renewal pending which could impact receipt of the next installment of ARPA funds, motion by Jason Shilling to approve to pay on today's bills. Support by Rod Bassage. Motion carried.

H.5. Risk Reduction Grant Program (RRGP) – Clerk Anne Gary recommended writing the grant request to apply for funds to cover the cost of the two mobile radar-based speed limit signs. Anne offered to write the rough draft of the grant request for review by Decker Agency and final draft to be reviewed and approved by the Board.

H.6. Unused sheds at cemeteries/flag order for veterans – Clerk Anne Gary said the annual premium to cover the buildings on the property schedule is \$47.27. Decker Agency said liability coverage will cover the empty buildings if they are removed from the property schedule. Motion by Sarah Strong to remove the building coverage. Support by Jason Shilling. Motion carried. Anne also requested approval to purchase 2 boxes of flags (244 total count) at a cost of \$.97 each during the sale by Carrot-Top Industries. Motion by Rod Bassage to approve purchase. Support by Jason Shilling. Motion carried.

H.7. Supervisors Meeting Monday, January 17 at 7 pm – Supervisor Russ Jennings encouraging all board members to attend this meeting at Coldwater Township Hall. Discussion will focus on possible projects using American Rescue Funds (ARPA).

H.8. Budget meeting – scheduled for 6:00 pm before the Board Meeting at 7:30 pm on Monday, February 7, 2022.

I. Payment of Bills December - Bills presented in the amount of \$9,475.00. Jason Shilling motioned to approve payment of the bills. Support by Rod Bassage. Motion carried.

J. SPECIAL REPORTS

J.1. Zoning Administrator's Report – Matt Ashenfelter, December 2021 report, copy provided to the Board. No zoning permits. Update on zoning violation at 244 Crockett Dr. Quincy, MI. Matt stated that due to significant increase in COVID cases with the latest variant in our area, he will be meeting with applicants remotely unless he absolutely has to meet in person.

J.2. Branch County Commissioner's Report – no report.

J.3. Alganssee Library Report- Alganssee Branch Manager, Lynnell Eash, provided an email report to the Board. Supervisor Russ Jennings read the report. Plans for special programs at the Alganssee branch during 2022 will average 11-13 events monthly. Focus on increasing children and teens participation. Young children's events are well attended.

J.4. Assessor's Report- Assessor, Erica Ewers, December 7, 2021 – January 3, 2022. Copy provided to the Board. December Board of Review received 3 petitions for one person. Data entry is up to date as of December 31 including all splits received.

K. Correspondence – Clerk Anne Gary received certificate of Liability Insurance coverage for policy effective date through 12-31-2022. MTA 2022 Board of Review Training schedule. Assessor Erica Ewers said all of our BOR members are current with their training.

L. Public Comment – none

M. Next Meeting- The next regular board meeting will be Monday, February 7, 2022 7:30 pm at the Alganssee Township Hall with the Budget Meeting starting at 6:00 pm.

N. Adjournment- Rod Bassage motioned to adjourn. Support by Jason Shilling. Motion carried. Board meeting was adjourned at 8:57 pm.

Anne Gary, Clerk