

# May 9, 2022 Alganssee Township Board Minutes

**A. CALL MEETING TO ORDER** on Monday, May 9, 2022 at 7:32 pm. Supervisor Russ Jennings called the Alganssee Township Board meeting to order. Members present- Supervisor Russ Jennings, Treasurer Sarah Strong, Trustees Rod Bassage, Jason Shilling and Clerk Anne Gary.

**PLEDGE OF ALLEGIANCE** - Clerk Anne Gary led the United States Pledge of Allegiance.

**B. Agenda Additions/Deletions** – Motion to approve agenda by Sarah Strong. Support by Rod Bassage. Motion carried.

## **C. PUBLIC COMMENT**

Kevin Decker, Risk Manager, Decker Agency reviewed Proposal of Coverages effective May 1, 2022 through April 30, 2023. No major changes; annual premium increased by \$8.00. Kevin encouraged the Township to keep the Agency in the loop during any Hall construction projects for builders' risk insurance. Kevin also gave examples of potential risk reduction grant programs.

## **MINUTES**

**D.1. April 4, 2022 Board Minutes** - Motion by Jason Shilling to approve minutes. Support by Rod Bassage. Motion carried.

**D.2. March 22, 2022 Planning commission Minutes** – Motion by Rod Bassage to approve minutes. Support by Jason Shilling. Motion carried.

## **E. TREASURER'S REPORT**

**May Treasurer's Report** – The Township's March balance was \$675,513.83 with April income of \$36,832.00 and March expenses of \$36,000.36 giving a May balance of \$676,334.47. The Clerk agrees. Rod Bassage motioned to accept the May Treasurer's report. Support by Jason Shilling. Motion carried.

## **F. COMMITTEE REPORTS**

**F.1. Quincy Fire Association (QFA)** – Supervisor Russ Jennings QFD board meeting Thursday, June 9, 2022 at 5:30 pm at the Quincy Village Hall. Trustee Rod Bassage and Russ will also attend a Special Meeting of the QFD Tuesday May 10, 2022 at 5:30 pm.

**F.2. Planning Commission Report** – Secretary Sharon Atkinson read the language changes to Chapter 4, Agriculture Zoning District Regulations. Motion by Jason Shilling to approve changes to allow for a Public Hearing. Support by Anne Gary. Motion carried.

**F.3. Zoning Board of Appeals** – no report.

**F.4. Alganssee website** – Changes/updates please submit to Sharon Atkinson.

### **F.5. Ordinance Violations**

246 Bickford Drive – some progress has been made. Supervisor Russ Jennings suggested removal of ordinance violation item. Motion by Rod Bassage for removal. Support by Jason Shilling. Motion carried.

## **G. OLD BUSINESS**

**G.1. Update for the American Rescue Funds** – Submission of required reports completed by Treasurer Sarah Strong.

**G.2. Update for Grants** – Sharon Atkinson no new updates.

**G.3. Librarian Alganssee Library** – Erica Ewers no applications received.

## **H. NEW BUSINESS**

**H.1. Approval for QFD Air Packs** – \$80,948.67 (33% Township support level) for 25 air packs with a shelf life of 15 years each air pack. Motion by Anne Gary to approve request. Support by Sarah Strong. Motion carried.

**H.2. Update Wilmin Road Bridge** – Supervisor Russ Jennings summarized meetings with Township attorney Chuck Lillis.

**H.3. BOR Appeal for Pete Girod** – Assessor Erica Ewers waiting to hear back from another attorney about proposal as appeal is moving to State Tribunal.

**H.4. Architect Plans** – Estimated costs reviewed Hall addition versus new Hall construction. Supervisor Russ Jennings called for a Special Meeting to seek input from the Public about ideas for the ARPA funds. Board agreed to 6:00 pm Monday June 6, 2022 before the regular monthly Board meeting at 7:30 pm.

**H.5.** Erica Ewers presented a resolution for the Friends of Alganssee Library to apply for a charitable gaming license for a quilt raffle as a fund raiser. Motion to bring the resolution forward Sarah Strong. Support by Jason Shilling. Roll call vote Jason Shilling-Yes, Rod Bassage-Yes, Russ Jennings-Yes, Sarah Strong-Yes, Anne Gary-Yes.

**H.6. Delinquent Taxes** -Treasurer Sarah Strong reported this is the first year the Township has to collect delinquent taxes.

**H.7. Approval of Newsletter** - Motion to approve with changes by Sarah Strong. Support by Jason Shilling. Motion carried.

**H.8. Lime Sludge** – Supervisor Russ Jennings contacted EGLE. Has copy of letter of approval.

**H.9. Cemetery website updates, Grave site prices** – Clerk Anne Gary will provide Sharon Atkinson figures to update the Sexton portion of the price listing. Board reviewed proposal to change both residential and non-residential pricing of the grave sites. Motion by Rod Bassage to change residential price to \$75.00 per grave site, strike the word “unlimited” and change non-residential price to \$550.00 per grave site. Support by Jason Shilling. Motion carried.

**H.10. Request by Clerk for purchases** – Clerk Anne Gary requested authorization to purchase a battery for each of the two lap tops, wireless mouse for e-poll book laptop, cemetery deed books, Oath of Office book. Rod Bassage motioned for approval of request. Support by Jason Shilling. Motion carried.

**H.11. Unclaimed Property** – no action taken – belongs to Quincy Township.

**H.12. Shredding of Township Records** – Clerk Anne Gary will coordinate month selected for shred company with Sarah Strong and Erica Ewers.

**I. Payment of Bills January** - Bills presented in the amount of \$26,119.08. Jason Shilling motioned to approve payment of the bills. Support by Rod Bassage. Motion carried.

## **J. SPECIAL REPORTS**

**J.1. Zoning Administrator’s Report** – Matt Ashenfelter, April, 2022 Report. Copy provided to the Board. Four Zoning permits issue April 2022. Three Planning Commission Hearings set for Tuesday May 24, 2022. Request to rent the Church for May 24<sup>th</sup> meeting. Motion by Rod Bassage to approve. Support by Jason Shilling. Motion carried.

**J.2. Branch Commissioner’s Report** – Supervisor Russ Jennings presented highlights of the report. Lock it up Campaign (marijuana), Avaiian bird flu, 2022 Eat Fish Safe Guides.

**J.3. Alganssee Library Report** – no report.

**J.4. Assessor’s Report**- Assessor, Erica Ewers, April 5, 2022–May 9, 2022. Copy provided to the Board. Erica reviewed Property Assessing Reform Act. Alganssee Township is required to meet the new on-line publication of Assessing information. BS&A Software provides the assessing program.

**Option 1:** Free to the Township with service contract. Any other viewers of the data, or to look at any other parcels, cost \$3/record. Township is **not** involved in charging the fee, BS&A handles paperwork.

**Option 2:** Township pays an annual subscription fee about \$2,100. Covers **all** BS&A programs and anyone can review the records for free.

Motion by Jason Shilling to approve Option 1 for the current BS&A Proposal with provision the Township may switch back to an annual fee at a future date. Support by Rod Bassage. Motion carried.

**K. Correspondence** – Treasurer Sarah Strong and Supervisor Russ Jennings reviewed correspondence received.

**L. Public Comment** – Sharon Atkinson cautioned about catalytic converter thefts in the area. She also would like to see the Planning Commission take up a rental ordinance.

**M. Next Meeting**- The next regular board meeting will be Monday, June 6, 2022 7:30 pm at the Alganssee Township Hall. Board meeting will be preceded by a Special Meeting at 6:00 pm June 6, 2022.

**N. Adjournment**- Jason Shilling motioned to adjourn. Support by Rod Bassage. Motion carried. Board meeting was adjourned at 9:56 pm.

Anne Gary, Clerk